

POSITION DESCRIPTION

ACCOUNTING TECHNICAL ROLE

(Full time – 12 months non-ongoing role)

The Accounting Technical Role involves managing all aspects of assigned (often complex) technical projects – related primarily to public sector and not-for profit entities – including:

- driving liaison with Australian constituents;
- managing development of Board knowledge on assigned projects (including through any sub-committees) and scheduling of project documents for the Board;
- managing due process and outreach, including presentations;
- research;
- monitoring international developments;
- liaising with international counterparts at the International Accounting Standards Board (IASB), the International Public Sector Accounting Standards Board (IPSASB) and other national standard setters;
- ensuring compliance with regulation impact assessment, publication and other legal requirements for assigned projects; and
- analysing and addressing Government Finance Statistics harmonisation issues.
- provide thought leadership and identify cross-cutting issues between assigned projects and with other projects, including being a source of ideas and solutions on technical issues; and

The Accounting Technical Role may also involve undertaking other duties in furthering the AASB's objectives, having regard to work-load and experience.

Attributes

The Accounting Technical Role requires a candidate that is highly experienced with well-developed technical and interpersonal skills.

Technical knowledge

- Possess strong technical knowledge in public sector and not-for profit subject areas.
- Able to understand technical issues and apply accounting concepts across topics.
- Able to apply technical knowledge efficiently and effectively to the standard setting process and identify and analyse key issues for resolution.
- Able to make an effective technical contribution to international standard-setting activities.
- Able to be objective and discern differing points of view and the validity thereof.

Written communication

- Possess strong writing skills, including an ability to be concise, well-organised, clearly formatted and easily understood.
- Able to write within formal guidelines when necessary, for example, for standards, which are legal documents.
- Able to write effective and well-targeted informal communications.

Oral communication

- Able to speak clearly and in a logical manner in formal meetings, such as Board meetings.
- Able to explain complex issues at an appropriate level for the audience and to explain recommendations and be convincing.
- Able to respond thoughtfully to questions and engage in productive discussion.
- Able to listen and understand other points of view.
- Able to gain and maintain the confidence of the Board.

Project management and quality of work

- Able to effectively plan, organise and set priorities, including managing and analysing technically and politically difficult projects.
- Able to deal efficiently and effectively with several major projects concurrently.
- Able to produce high-quality work on technical issues that is thorough and accurate.
- Able to work independently, with limited supervision from more senior staff, in meeting project and other responsibilities, while also keeping more senior staff informed of progress on assigned projects.
- Able to follow policies and procedures and complete work on a timely basis.

External Relationships (including dealing with constituents)

- Able to establish useful contacts among constituents and use their input in a constructive way.
- Able to lead, or take sole responsibility for, dealings (technical and other) with significant external parties (both domestic and international) on behalf of the AASB.
- Able to promote the AASB and its work (in technical and other areas) through appropriate activities.
- Able to speak publicly.

Interpersonal Skills

- Able to interact effectively with staff, Board members and other individuals.

- Able to manage other staff effectively.
- Able to take the initiative in work-related areas, including showing leadership by example, and adopting a strategic focus where necessary.
- Committed to the objectives and processes of the AASB and to standard setting in the public interest.

Qualifications

- Membership of a recognised accounting body.
- Will ordinarily have deep technical expertise, a strong undergraduate degree and relevant senior experience (8+ years). A postgraduate qualification (Master's degree or higher) or progress towards one would be well regarded.