



# Memorandum

<b>To:</b>	<b>AASB Members</b>	<b>Date:</b>	17 October 2014
<b>From:</b>	<b>Joanna Spencer</b>	<b>Agenda Item:</b>	17.4 (M141)
<b>Subject:</b>	<b>Service Performance Reporting - Project Plan</b>	<b>File:</b>	

## Action

To discuss the proposed high-level project plan for the development of an exposure draft (ED) for Service Performance Reporting (SPR) by private sector not-for-profit entities.

Staff are targeting issuance of an ED for comment by early Q4, 2015.

Following are the anticipated topics of discussion for upcoming Board meetings. A number of the issues were referred to the SPR Project Advisory Panel (PAP) in 2012. It is envisaged that topics that have not been previously sent to the PAP will be distributed for comment before being presented at a Board meeting for discussion.

Board meeting date	Topic	To discuss
22-23 October 2014	Objective of SPR	To determine the objective of SPR
17-18 December 2014	Principles for SPR	Develop principles for the reporting of service performance information
11-12 February 2015	Elements and definitions	Determine the elements of SPR and their definition. Discuss the elements and how they fit into SPR.
	Principles for selection of performance indicators	Develop a discussion of how an entity should identify which performance indicators would be best suited to reporting on their objectives
15-16 April 2015	Presentation and disclosure	Determine how SPR information should be presented.
27-28 May 2015	Application guidance and illustrative examples	Discuss the inclusion of application guidance and illustrative examples.
8-9 July 2015	Sweep issues	Discuss any issues that are left unresolved.

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Board meeting date	Topic	To discuss
August 2015 (out of session)	Pre-ballot draft of ED issued for review	
2-3 September 2015	Sweep issues	Discuss any issues that arise from the pre-ballot draft
September 2015	Ballot draft of ED issued for review	
October 2015	Issue ED for exposure with comments due 31 March 2016, subject to comments received from ballot draft review.	
Early Feb 2016	Roundtables	

## Question to the Board

Do Board members have any comments regarding the proposed project for the service performance reporting project?