

# Making Materiality Judgements

---

This compiled Practice Statement applies to annual periods beginning on or after 1 January 2022 but before 1 January 2023. Earlier application is permitted for annual periods beginning before 1 January 2022. It incorporates relevant amendments made up to and including 20 December 2021.

Prepared on 7 April 2022 by the staff of the Australian Accounting Standards Board.



**Australian Government**

**Australian Accounting  
Standards Board**

## Obtaining copies of Practice Statements

Compiled versions of Practice Statements, original Statements and amending pronouncements (see Compilation Details) are available on the AASB website: [www.aasb.gov.au](http://www.aasb.gov.au).

Australian Accounting Standards Board  
PO Box 204  
Collins Street West  
Victoria 8007  
AUSTRALIA

Phone: (03) 9617 7600  
E-mail: [standard@aaab.gov.au](mailto:standard@aaab.gov.au)  
Website: [www.aasb.gov.au](http://www.aasb.gov.au)

## Other enquiries

Phone: (03) 9617 7600  
E-mail: [standard@aaab.gov.au](mailto:standard@aaab.gov.au)

## COPYRIGHT

© Commonwealth of Australia 2022

This compiled AASB Practice Statement contains IFRS Foundation copyright material. Reproduction within Australia in unaltered form (retaining this notice) is permitted for personal and non-commercial use subject to the inclusion of an acknowledgment of the source. Requests and enquiries concerning reproduction and rights for commercial purposes within Australia should be addressed to The National Director, Australian Accounting Standards Board, PO Box 204, Collins Street West, Victoria 8007.

All existing rights in this material are reserved outside Australia. Reproduction outside Australia in unaltered form (retaining this notice) is permitted for personal and non-commercial use only. Further information and requests for authorisation to reproduce for commercial purposes outside Australia should be addressed to the IFRS Foundation at [www.ifrs.org](http://www.ifrs.org).

# Contents

## PREFACE

## AASB PRACTICE STATEMENT 2 MAKING MATERIALITY JUDGEMENTS

	<i>from paragraph</i>
<b>OBJECTIVE</b>	<b>1</b>
<b>SCOPE</b>	<b>3</b>
<b>GENERAL CHARACTERISTICS OF MATERIALITY</b>	<b>5</b>
<b>Definition of material</b>	<b>5</b>
<b>Materiality judgements are pervasive</b>	<b>8</b>
Recognition and measurement	9
Presentation and disclosure	10
<b>Judgement</b>	<b>11</b>
<b>Primary users and their information needs</b>	<b>13</b>
Decisions made by primary users	16
Meeting primary users' information needs	21
<b>Impact of publicly available information</b>	<b>24</b>
<b>INTERACTION WITH LOCAL LAWS AND REGULATIONS</b>	<b>27</b>
<b>MAKING MATERIALITY JUDGEMENTS</b>	<b>29</b>
<b>Overview of the materiality process</b>	<b>29</b>
<b>A four-step materiality process</b>	<b>33</b>
Step 1—identify	35
Step 2—assess	40
Step 3—organise	56
Step 4—review	60
<b>SPECIFIC TOPICS</b>	<b>66</b>
<b>Prior-period information</b>	<b>66</b>
Prior-period information not previously provided	70
Summarising prior-period information	71
<b>Errors</b>	<b>72</b>
Cumulative errors	77
<b>Information about covenants</b>	<b>81</b>
<b>Materiality judgements for interim reporting</b>	<b>84</b>
Interim reporting estimates	88
<b>APPLICATION DATE</b>	<b>89</b>
<b>APPENDICES</b>	
<b>A Materiality of key management personnel related party transactions of not-for-profit public sector entities</b>	
<b>B References to the <i>Conceptual Framework for Financial Reporting</i> and Australian Accounting Standards</b>	
<b>AusCF B References to the <i>Framework for the Preparation and Presentation of Financial Statements</i> and Australian Accounting Standards</b>	
<b>COMPILATION DETAILS</b>	

## AVAILABLE ON THE AASB WEBSITE

### Basis for Conclusions on IFRS Practice Statement 2

AASB Practice Statement 2 *Making Materiality Judgements* (as amended) is set out in paragraphs 1 – 89 and the Appendices. This Practice Statement should be read in the context of its objective, as well as in the context of Australian Accounting Standards, the *Conceptual Framework for Financial Reporting* and the *Framework for the Preparation and Presentation of Financial Statements*.

## Preface

The Australian Accounting Standards Board (AASB) develops, issues and maintains Australian Accounting Standards, including Interpretations. The AASB is a Commonwealth entity under the *Australian Securities and Investments Commission Act 2001*.

## Introduction

---

- IN1 The objective of general purpose financial statements is to provide financial information about a reporting entity that is useful to existing and potential investors, lenders and other creditors in making decisions about providing resources to the entity. The entity identifies the information necessary to meet that objective by making appropriate materiality judgements.
- IN2 The aim of this AASB Practice Statement 2 *Making Materiality Judgements* (Practice Statement) is to provide reporting entities with guidance on making materiality judgements when preparing general purpose financial statements in accordance with Australian Accounting Standards. This Practice Statement is applicable to all entities preparing general purpose financial statements, whether in the for-profit private sector, the not-for-profit private sector or the public sector.
- IN3 The need for materiality judgements is pervasive in the preparation of financial statements. An entity makes materiality judgements when making decisions about recognition and measurement as well as presentation and disclosure. Requirements in Australian Accounting Standards only need to be applied if their effect is material to the complete set of financial statements.
- IN4 This Practice Statement:
- (a) provides an overview of the general characteristics of materiality.
  - (b) presents a four-step process an entity may follow in making materiality judgements when preparing its financial statements (materiality process). The description of the materiality process provides an overview of the role materiality plays in the preparation of financial statements, with a focus on the factors the entity should consider when making materiality judgements.
  - (c) provides guidance on how to make materiality judgements in specific circumstances, namely, how to make materiality judgements about prior-period information, errors and covenants, and in the context of interim reporting.
- IN5 Whether information is material is a matter of judgement and depends on the facts involved and the circumstances of a specific entity. This Practice Statement illustrates the types of factors that the entity should consider when judging whether information is material.
- IN6 A Practice Statement is non-mandatory guidance developed by the AASB. It is not a Standard. Therefore, its application is not required to state compliance with Australian Accounting Standards or IFRS Standards.
- IN7 This Practice Statement includes examples illustrating how an entity might apply some of the guidance in the Practice Statement based on the limited facts presented. The analysis in each example is not intended to represent the only manner in which the guidance could be applied.

## AASB Practice Statement 2

The Australian Accounting Standards Board issued Practice Statement 2 *Making Materiality Judgements* in December 2017.

This compiled version of Practice Statement 2 applies to annual periods beginning on or after 1 January 2022 but before 1 January 2023. It incorporates relevant amendments contained in other AASB pronouncements up to and including 20 December 2021 (see Compilation Details).

## AASB Practice Statement 2 *Making Materiality Judgements*

### Objective

---

1 This AASB Practice Statement 2 *Making Materiality Judgements* (Practice Statement) provides reporting entities with non-mandatory guidance on making materiality judgements when preparing general purpose financial statements in accordance with Australian Accounting Standards.

AusCF1 AusCF paragraphs and footnotes included in this Practice Statement apply only to:

- (a) not-for-profit entities; and
- (b) for-profit entities that are not applying the *Conceptual Framework for Financial Reporting*.

Such entities are referred to as ‘AusCF entities’. For AusCF entities, the term ‘reporting entity’ is defined in AASB 1057 *Application of Australian Accounting Standards* and Statement of Accounting Concepts SAC 1 *Definition of the Reporting Entity* also applies. For-profit entities applying the *Conceptual Framework for Financial Reporting* (as set out in paragraph Aus1.1 of the *Conceptual Framework*) shall not apply AusCF paragraphs or footnotes.

2 The guidance may also help other parties involved in financial reporting to understand how an entity makes materiality judgements when preparing such financial statements.

### Scope

---

3 The Practice Statement is applicable when preparing financial statements in accordance with Australian Accounting Standards. It is applicable for all reporting entities including those in the not-for-profit private and public sectors.

4 The Practice Statement provides non-mandatory guidance; therefore, its application is not required to state compliance with Australian Accounting Standards or IFRS Standards.

## General characteristics of materiality

---

### Definition of material

5 The *Conceptual Framework for Financial Reporting* as identified in AASB 1048 *Interpretation of Standards* (the *Conceptual Framework*) provides the following definition of material information (paragraph 7 of AASB 101 *Presentation of Financial Statements* provides a similar definition<sup>1</sup>):

Information is material if omitting, misstating or obscuring it could reasonably be expected to influence decisions that the primary users of general purpose financial reports make on the basis of those reports, which provide financial information about a specific reporting entity. In other words, materiality is an entity-specific aspect of relevance based on the nature or magnitude, or both, of the items to which the information relates in the context of an individual entity’s financial report.<sup>2</sup>

---

1 See paragraph 7 of AASB 101 *Presentation of Financial Statements*.

2 Paragraph 2.11 of the *Conceptual Framework for Financial Reporting* (the *Conceptual Framework*).

AusCF5 Notwithstanding paragraph 5, in respect of AusCF entities, the *Framework for the Preparation and Presentation of Financial Statements* as identified in AASB 1048 *Interpretation of Standards (the Framework)* provides the following definition of material information (paragraph 7 of AASB 101 *Presentation of Financial Statements* provides a similar definition<sup>1</sup>):

Information is material if omitting, misstating or obscuring it could reasonably be expected to influence decisions that the primary users of general purpose financial reports make on the basis of those reports, which provide financial information about a specific reporting entity. In other words, materiality is an entity-specific aspect of relevance based on the nature or magnitude, or both, of the items to which the information relates in the context of an individual entity's financial report.<sup>AusCF2</sup>

6 When making materiality judgements, an entity needs to take into account how information could reasonably be expected to influence the primary users of its financial statements—its primary users—when they make decisions<sup>3</sup> on the basis of those statements (see paragraphs 13–23).<sup>4</sup>

7 The objective of financial statements is to provide financial information about a reporting entity that is useful to existing and potential investors, lenders and other creditors in making decisions about providing resources to the entity.<sup>5, AusCF5</sup> The entity identifies the information necessary to meet that objective by making appropriate materiality judgements.

## Materiality judgements are pervasive

8 The need for materiality judgements is pervasive in the preparation of financial statements. An entity makes materiality judgements when making decisions about recognition, measurement, presentation and disclosure. Requirements in Australian Accounting Standards only need to be applied if their effect is material to the complete set of financial statements,<sup>6</sup> which includes the primary financial statements<sup>7</sup> and the notes. However, it is inappropriate for the entity to make, or leave uncorrected, immaterial departures from Australian Accounting Standards to achieve a particular presentation of its financial position, financial performance or cash flows.<sup>8</sup>

## Recognition and measurement

9 Australian Accounting Standards set out reporting requirements that the Australian Accounting Standards Board (Board) has concluded will lead to financial statements that provide information about the financial position, financial performance and cash flows of an entity that is useful to the primary users of those statements. The entity is only required to apply recognition and measurement requirements when the effect of applying them is material.

### Example A—materiality judgements on the application of accounting policies

#### Background

An entity has a policy of capitalising expenditures on items of property, plant and equipment (PP&E) in excess of a specified threshold and recognising any smaller amounts as an expense.

#### Application

AASB 116 *Property, Plant and Equipment* requires that the cost of an item of PP&E is recognised as an asset when the criteria in paragraph 7 of AASB 116 are met.

The entity has assessed that its accounting policy—not capitalising expenditure below a specific threshold—will not have a material effect on the current-period financial statements or on future financial statements, because information reflecting the capitalisation and amortisation of such expenditure could

1 See paragraph 7 of AASB 101 *Presentation of Financial Statements*.

AusCF2 Paragraph QC11 of the *Framework for the Preparation and Presentation of Financial Statements (the Framework)*.

3 Throughout this Practice Statement, the term 'decisions' refers to decisions about providing resources to the entity, unless specifically indicated otherwise.

4 See paragraph 7 of AASB 101.

5 See paragraph 1.2 of the *Conceptual Framework*.

AusCF5 Notwithstanding footnote 5, in respect of AusCF entities, see paragraph OB2 of the *Framework*.

6 In this Practice Statement the phrases 'complete set of financial statements' and 'financial statements as a whole' are used interchangeably.

7 For the purposes of this Practice Statement, the primary financial statements comprise the statement of financial position, statement(s) of financial performance, statement of changes in equity and statement of cash flows.

8 See paragraph 8 of AASB 108 *Accounting Policies, Changes in Accounting Estimates and Errors*.

**Example A—materiality judgements on the application of accounting policies**

not reasonably be expected to influence decisions made by the primary users of the entity's financial statements.

Provided that such a policy does not have a material effect on the financial statements and was not set to intentionally achieve a particular presentation of the entity's financial position, financial performance or cash flows, the entity's financial statements comply with AASB 116. Such a policy is nevertheless reassessed each reporting period to ensure that its effect on the entity's financial statements remains immaterial.

**Presentation and disclosure**

- 10 An entity need not provide a disclosure specified by an Australian Accounting Standard if the information resulting from that disclosure is not material. This is the case even if the Standard contains a list of specific disclosure requirements or describes them as 'minimum requirements'. Conversely, the entity must consider whether to provide information not specified by Australian Accounting Standards if that information is necessary for primary users to understand the impact of particular transactions, other events and conditions on the entity's financial position, financial performance and cash flows.<sup>9</sup>

**Example B—materiality judgements on disclosures specified by Australian Accounting Standards****Background**

An entity presents property, plant and equipment (PP&E) as a separate line item in its statement of financial position.

**Application**

AASB 116 *Property, Plant and Equipment* sets out specific disclosure requirements for PP&E, including the disclosure of the amount of contractual commitments for the acquisition of PP&E (paragraph 74(c) of AASB 116).

When preparing its financial statements, the entity assesses whether disclosures specified in AASB 116 are material information. Even if PP&E is presented as a separate line item in the statement of financial position, not all disclosures specified in AASB 116 will automatically be required. In the absence of any qualitative considerations (see paragraphs 46–51), if the amount of contractual commitments for the acquisition of PP&E is not material, the entity is not required to disclose this information.

**Example C—materiality judgements that lead to the disclosure of information in addition to the specific disclosure requirements in Australian Accounting Standards****Background**

An entity has its main operations in a country that, as part of an international agreement, is committed to introducing regulations to reduce the use of carbon-based energy. The regulations had not yet been enacted in the national legislation of that country at the end of the reporting period.

The entity owns a coal-fired power station in that country. During the reporting period, the entity recorded an impairment loss on its coal-fired power station, reducing the carrying amount of the power station to its recoverable amount. No goodwill or intangible assets with an indefinite useful life were included in the cash-generating unit.

**Application**

Paragraph 132 of AASB 136 *Impairment of Assets* does not require an entity to disclose the assumptions used to determine the recoverable amount of a tangible asset, unless goodwill or intangible assets with an indefinite useful life are included in the carrying amount of the cash-generating unit.

Nevertheless, the entity has concluded that the assumptions about the likelihood of national enactment of regulations to reduce the use of carbon-based energy, as well as about the enactment plan, it considered in measuring the recoverable amount of its coal-fired power station could reasonably be expected to influence decisions primary users make on the basis of the entity's financial statements. Hence,

<sup>9</sup> See paragraphs 17(c) and 31 of AASB 101.



**Example C—materiality judgements that lead to the disclosure of information in addition to the specific disclosure requirements in Australian Accounting Standards**

information about those assumptions is necessary for primary users to understand the impact of the impairment on the entity’s financial position, financial performance and cash flows. Therefore, even though not specifically required by AASB 136, the entity concludes that its assumptions about the likelihood of national enactment of regulations to reduce the use of carbon-based energy, as well as about the enactment plan, constitute material information and discloses those assumptions in its financial statements.

## Judgement

- 11 When assessing whether information is material to the financial statements, an entity applies judgement to decide whether the information could reasonably be expected to influence decisions that primary users make on the basis of those financial statements. When applying such judgement, the entity considers both its specific circumstances and how the information provided in the financial statements responds to the information needs of primary users.
- 12 Because an entity’s circumstances change over time, materiality judgements are reassessed at each reporting date in the light of those changed circumstances.

## Primary users and their information needs

- 13 When making materiality judgements, an entity needs to consider the impact information could reasonably be expected to have on the primary users of its financial statements. Those primary users are existing and potential investors, lenders and other creditors—those users who cannot require entities to provide information directly to them and must rely on general purpose financial statements for much of the financial information they need.<sup>10, AusCF10</sup> In addition to those primary users, other parties, such as the entity’s management, regulators and members of the public, may be interested in financial information about the entity and may find the financial statements useful. However, the financial statements are not primarily directed at these other parties.<sup>11, AusCF11</sup>
- Aus13.1 The primary users of not-for-profit entity financial statements are existing and potential resource providers (such as investors, lenders and other creditors, donors and taxpayers), recipients of goods and services (such as beneficiaries, for example members of the community) and parties performing a review or oversight function on behalf of other users (such as advisors and members of parliament).<sup>12</sup> Not-for-profit entities should read all references in this Practice Statement to ‘existing and potential investors, lenders and other creditors’ as a reference to this broader range of users.
- 14 Because primary users include potential investors, lenders and other creditors, it would be inappropriate for an entity to narrow the information provided in its financial statements by focusing only on the information needs of existing investors, lenders and other creditors.

**Example D—existing and potential investors, lenders and other creditors**

**Background**

An entity is 100 per cent owned by its parent. Its parent provides the entity with semi-finished products that the entity assembles and sells back to the parent. The entity is entirely financed by its parent. The current users of the entity’s financial statements include the parent and the entity’s creditors (mainly local suppliers).

**Application**

The entity refers to the *Conceptual Framework for Financial Reporting* to identify the primary users of its financial statements—existing and potential investors, lenders and other creditors who cannot require the entity to provide information directly to them and must rely on general purpose financial statements.

<sup>10</sup> See paragraph 1.5 of the *Conceptual Framework*.

AusCF10 Notwithstanding footnote 10, in respect of AusCF entities, see paragraph OB5 of the *Framework*.

<sup>11</sup> See paragraphs 1.9 and 1.10 of the *Conceptual Framework*.

AusCF11 Notwithstanding footnote 11, in respect of AusCF entities, see paragraphs OB9 and OB10 of the *Framework*.

<sup>12</sup> See paragraph AusOB2.1 of the *Framework*.

**Example D—existing and potential investors, lenders and other creditors**

When making materiality judgements in the preparation of its financial statements, the entity does not reduce its disclosures to only those of interest to its parent or its existing creditors. The entity also considers the information needs of potential investors, lenders and other creditors when making those judgements.

**Example AusCF D—existing and potential investors, lenders and other creditors**

**Background**

An entity is 100 per cent owned by its parent. Its parent provides the entity with semi-finished products that the entity assembles and sells back to the parent. The entity is entirely financed by its parent. The current users of the entity's financial statements include the parent and the entity's creditors (mainly local suppliers).

**Application**

The entity refers to the *Framework for the Preparation and Presentation of Financial Statements* to identify the primary users of its financial statements—existing and potential investors, lenders and other creditors who cannot require the entity to provide information directly to them and must rely on general purpose financial statements. When making materiality judgements in the preparation of its financial statements, the entity does not reduce its disclosures to only those of interest to its parent or its existing creditors. The entity also considers the information needs of potential investors, lenders and other creditors when making those judgements.

**Example AusD.1—primary users in the not-for-profit private sector**

**Background**

A charity provides food and shelter for destitute people in Australia. The charity is financed from donations and government grants.

**Application**

When making materiality judgements in the preparation of its financial statements, the charity does not reduce its disclosures to only those of interest to its existing donors. The charity also considers the information needs of potential private donors and government grantors, service recipients and creditors when making those judgements.

**Example AusD.2—primary users in the public sector**

**Background**

A local government prepares general purpose financial statements primarily for the information of ratepayers in the municipality.

**Application**

When making materiality judgements in the preparation of its financial statements, the local government does not reduce its disclosures to only those of interest to its existing ratepayers. The local government also considers the information needs of other service recipients, such as community clubs in the municipality, government grantors, parliamentarians (acting on behalf of taxpayers) and creditors, when making those judgements.

- 15 When making materiality judgements, an entity also considers that primary users are expected to have a reasonable knowledge of business and economic activities and to review and analyse the information included in the financial statements diligently.<sup>13, AusCF13</sup>

<sup>13</sup> See paragraph 2.36 of the *Conceptual Framework*.

AusCF13 Notwithstanding footnote 13, in respect of AusCF entities, see paragraph QC32 of the *Framework*.

## Decisions made by primary users

- 16 An entity needs to consider what type of decisions its primary users make on the basis of the financial statements and, consequently, what information they need to make those decisions.
- 17 The primary users of an entity's financial statements make decisions about providing resources to the entity. Those decisions involve: buying, selling or holding equity and debt instruments, providing or settling loans and other forms of credit, and exercising rights while holding investments (such as the right to vote on or otherwise influence management's actions that affect the use of the entity's economic resources).<sup>14, AusCF14, 15, AusCF15</sup> Such decisions depend on the returns that primary users expect from an investment in those instruments.
- 18 The expectations existing and potential investors, lenders and other creditors have about returns, in turn, depend on their assessment of the amount, timing and uncertainty of the future net cash inflows to an entity, together with their assessment of management's stewardship of the entity's resources.<sup>16, AusCF16, 17, AusCF17</sup>
- Aus18.1 In respect of not-for-profit entities, primary users are generally not concerned with obtaining a financial return on an investment in the entity. Rather, they are concerned with the ability of the entity to achieve its objectives (whether financial or non-financial), which in turn may depend, at least in part, on the entity's prospects for future net cash inflows. Primary users will, for example, be interested in the capability of the entity's resources to provide goods and services in the future (service potential). Such primary users may make resource allocation decisions in relation to not-for-profit entities in addition to, or that differ from, those related to for-profit entities. For example, parliaments decide, on behalf of constituents, whether to fund particular programmes for delivery by an entity, taxpayers decide who should represent them in government, donors decide whether to donate resources to an entity, and recipients decide whether they can continue to rely on the provision of goods and services from the entity or whether to seek alternative suppliers.<sup>18</sup>
- 19 Consequently, an entity's primary users need information about:
- (a) the resources of the entity (assets), claims against the entity (liabilities and equity) and changes in those resources and claims (income and expenses); and
  - (b) how efficiently and effectively the entity's management and governing board have discharged their responsibility to use the entity's resources.<sup>19, AusCF19</sup>
- 20 Financial information can make a difference in decisions if it has predictive value, confirmatory value or both.<sup>20, AusCF20</sup> When making materiality judgements, an entity needs to assess whether information could reasonably be expected to influence primary users' decisions, rather than assessing whether that information alone could reasonably be expected to change their decisions.

## Meeting primary users' information needs

- 21 The objective of financial statements is to provide primary users with financial information that is useful to them in making decisions about providing resources to an entity. However, general purpose financial statements do not, and cannot, provide all the information that primary users need.<sup>21, AusCF21</sup> Therefore, the

---

14 See paragraph 1.2 of the *Conceptual Framework*.

AusCF14 Notwithstanding footnote 14, in respect of AusCF entities, see paragraph OB2 of the *Framework*.

15 [Deleted]

AusCF15 The International Accounting Standards Board (IASB) considers primary users' resource allocation decisions to include decisions needed to exercise rights while holding investments, such as rights to vote on or otherwise influence management's actions that affect the use of the entity's economic resources. The IASB has clarified this point, which was previously implicit in the phrase 'decisions to hold equity instruments', in the revised *Conceptual Framework*. The AASB will review this guidance as part of its deliberations on the revised *Framework*.

16 See paragraph 1.3 of the *Conceptual Framework*.

AusCF16 Notwithstanding footnote 16, in respect of AusCF entities, see paragraph OB3 of the *Framework*.

17 [Deleted]

AusCF17 Paragraph 1.3 of the IASB Exposure Draft ED/2015/3 *Conceptual Framework for Financial Reporting* (Conceptual Framework ED) proposed to reintroduce the term 'stewardship' and to explain explicitly that investors', creditors' and other lenders' expectations about returns also depend on their assessment of management's stewardship of the entity's resources. The IASB has confirmed this in the revised *Conceptual Framework*. The AASB will review this guidance as part of its deliberations on the revised *Framework*.

18 See paragraphs AusOB2.1 and AusOB3.1 of the *Framework*.

19 See paragraph 1.4 of the *Conceptual Framework*.

AusCF19 Notwithstanding footnote 19, in respect of AusCF entities, see paragraph OB4 of the *Framework*.

20 See paragraph 2.7 of the *Conceptual Framework*.

AusCF20 Notwithstanding footnote 20, in respect of AusCF entities, see paragraph QC7 of the *Framework*.

21 See paragraph 1.6 of the *Conceptual Framework*.

AusCF21 Notwithstanding footnote 21, in respect of AusCF entities, see paragraph OB6 of the *Framework*.

entity aims to meet the common information needs of its primary users. It does not aim to address specialised information needs—information needs that are unique to particular users.

<b>Example E—primary users’ unique or individual information requests</b>
<p><b>Background</b></p> <p>Twenty investors each hold 5 per cent of an entity’s voting rights. One of these investors is particularly interested in information about the entity’s expenditure in a specific location because that investor operates another business in that location. Such information could not reasonably be expected to influence decisions that other primary users make on the basis of the entity’s financial statements.</p> <p><b>Application</b></p> <p>In making its materiality judgements, the entity does not need to consider the specific information needs of that single investor. The entity concludes that information about its expenditure in the specific location is immaterial information for its primary users as a group and therefore decides not to provide it in its financial statements.</p>

<b>Example AusE.1—primary users’ unique or individual information requests</b>
<p><b>Background</b></p> <p>A not-for-profit entity provides educational programs to community groups in Australia. Two hundred donors make financial contributions to the entity. One of these donors is particularly interested in a specific educational program run in regional Victoria. Such information could not reasonably be expected to influence the decisions that other primary users make on the basis of the entity’s financial statements.</p> <p><b>Application</b></p> <p>In making its materiality judgements, the entity does not need to consider the specific information needs of that single donor. The entity concludes that information about its educational program in regional Victoria is immaterial information for its primary users as a group and therefore decides not to provide it in its financial statements.</p>

22 To meet the common information needs of its primary users, an entity first separately identifies the information needs that are shared by users within one of the three categories of primary users defined in the *Conceptual Framework*—for example investors (existing and potential)—then repeats the assessment for the two remaining categories—namely lenders (existing and potential) and other creditors (existing and potential). The total of the information needs identified is the set of common information needs the entity aims to meet.

AusCF22 Notwithstanding paragraph 22, in respect of AusCF entities, to meet the common information needs of its primary users, an entity first separately identifies the information needs that are shared by users within one of the three categories of primary users defined in the *Framework*—for example investors (existing and potential)—then repeats the assessment for the two remaining categories—namely lenders (existing and potential) and other creditors (existing and potential). The total of the information needs identified is the set of common information needs the entity aims to meet.

Aus22.1 In respect of not-for-profit entities, the identification of common information needs of primary users also involves an entity assessing the information needs that are shared by users within the other categories of primary users identified in paragraph Aus13.1.

23 In other words, the assessment of common information needs does not require identifying information needs shared across all existing and potential investors, lenders and other creditors. Some of the identified information needs will be common to all categories, but others may be specific to only one or two of those categories. If an entity were to focus only on those information needs that are common to all categories of primary users, it might exclude information that meets the needs of only one category.

## Impact of publicly available information

24 The primary users of financial statements generally consider information from sources other than just the financial statements. For example, they might also consider other sections of the annual report, information

about the industry an entity operates in, its competitors and the state of the economy, the entity's press releases as well as other documents the entity has published.

25 However, the financial statements are required to be a comprehensive document that provides information about the financial position, financial performance and cash flows of an entity that is useful to primary users in making decisions about providing resources to the entity. Consequently, the entity assesses whether information is material to the financial statements, regardless of whether such information is also publicly available from another source.

26 Moreover, public availability of information does not relieve an entity of the obligation to provide material information in its financial statements.

#### **Example F—impact of an entity's press release on materiality judgements**

##### **Background**

An entity undertook a business combination in the reporting period. The acquisition doubled the size of the entity's operations in one of its main markets. On the acquisition date, the entity issued a press release providing an extensive explanation of the primary reasons for the business combination and a description of how it obtained control over the acquired business, together with other information related to the acquisition.

##### **Application**

In preparing its financial statements, the entity first considered the disclosure requirements in AASB 3 *Business Combinations*. Paragraph B64(d) of AASB 3 requires an entity to disclose, for each business combination that occurs during the reporting period, 'the primary reasons for the business combination and a description of how the acquirer obtained control of the acquiree'.

The entity concludes that information about the business combination is material because the acquisition is expected to have a significant impact on the entity's operations, due to the overall size of the transaction compared with the size of the entity. In these circumstances, even though information relating to the primary reasons for the business combination and the description of how it obtained control is already included in a public statement, the entity needs to provide the information in its financial statements.

#### **Example AusF.1—impact of continuous disclosure obligations on materiality judgements**

##### **Background**

A listed entity in Australia is a defendant in a lawsuit. According to the entity's legal representatives, the possibility of any outflows in settlement is remote. ASX Listing Rule 3.1 requires the entity to disclose to the ASX information concerning the lawsuit that a reasonable person would expect to have a material effect on the price or value of the entity's security. The notes to Listing Rule 3.1 provide examples of such information, which includes the entity becoming a plaintiff or defendant in a material lawsuit.

##### **Application**

AASB 137 *Provisions, Contingent Liabilities and Contingent Assets* states that contingent liabilities are not required to be disclosed in the financial statements if the possibility of outflows is remote. However, as the entity disclosed information about the lawsuit to the ASX to comply with Listing Rule 3.1, the entity would need to consider whether information related to the lawsuit is material to the financial statements and therefore required to be disclosed in the financial statements, despite the specific exception in AASB 137.

Given the requirements of ASX Listing Rule 3.1, it is likely that any such disclosures related to Accounting Standards will also be material to the financial statements (ie a material impact on the price or value of a security is likely to influence user decisions). However, disclosures that are material for the purposes of the financial statements will not necessarily be required to be disclosed under ASX Listing Rule 3.1.

The entity concludes in this instance that information about the lawsuit is material, despite the possibility of any settlement outflows being remote, as the lawsuit is for an amount that, if confirmed by the court, would result in a major deterioration in the financial position of the entity.

## Interaction with local laws and regulations

- 27 An entity's financial statements must comply with the requirements in Australian Accounting Standards, including requirements related to materiality (materiality requirements), for the entity to state its compliance with those Standards. Hence, an entity that wishes to state compliance with Australian Accounting Standards cannot provide less information than the information required by the Standards, even if local laws and regulations permit otherwise.
- 28 Nevertheless, local laws and regulations may specify requirements that affect what information is provided in the financial statements. In such circumstances, providing information to meet local legal or regulatory requirements is permitted by Australian Accounting Standards, even if that information is not material according to the materiality requirements in the Standards. However, such information must not obscure information that is material according to Australian Accounting Standards.<sup>22</sup>

### **Example G—information that is immaterial according to Australian Accounting Standards required by local laws and regulations**

#### **Background**

An entity is a food retailer operating in country ABC. In country ABC, investments in research and development (R&D) are generally limited across the industry; nonetheless, the government requires all entities to disclose, in their financial statements, the aggregate amount of R&D expenditure incurred during the period.

In the current reporting period, the entity recognised a small amount of expenditure on R&D activities as an expense. No R&D expenditure was capitalised during the period.

When preparing its financial statements, the entity assessed the disclosure of information about R&D expenditure incurred during the period as immaterial, for Australian Accounting Standard purposes.

#### **Application**

To comply with local regulations, the entity discloses in its financial statements information about R&D expenditure incurred during the period. Australian Accounting Standards permit the entity to disclose that information in its financial statements, but the entity needs to organise its disclosures to ensure that material information is not obscured.

### **Example AusG.1—information that is immaterial according to Australian Accounting Standards required by local laws and regulations**

#### **Background**

An entity in the Australian not-for-profit private sector is a member of the Australian Council for International Development (ACFID) in order to receive international and government funding. ACFID requires not-for-profit entities to disclose education expenditure as a line item in the Statement of Profit or Loss and Other Comprehensive Income.

In the current reporting period, the entity recognised a small amount of expenditure on community education activities.

When preparing its financial statements, the entity assessed the community education expenditure incurred during the period as immaterial, for the purposes of Australian Accounting Standards.

#### **Application**

To comply with the ACFID's guidance on financial reporting, the entity discloses the community education expenditure as a line item in its Statement of Profit or Loss. Australian Accounting Standards permit the entity to disclose that information in its financial statements, but the entity needs to organise its disclosures to ensure that material information is not obscured.

22 See paragraph 30A of AASB 101 and paragraph BC30F of the Basis for Conclusions on IAS 1.

**Example H—information that is material according to Australian Accounting Standards not required by local laws and regulations**

**Background**

An entity operates in a country where the government requires the disclosure of the details of property, plant and equipment (PP&E) disposals, but only if their carrying amounts exceed a specified percentage of total assets.

In the current reporting period, the entity disposed of PP&E below the threshold specified in the local regulation. This transaction was with a related party, which paid the entity less than the fair value of the item disposed.

When preparing its financial statements, the entity applied judgement and concluded that information about the details of the disposal was material, mainly because of the terms of the transaction and the fact it was with a related party.

**Application**

To comply with Australian Accounting Standards, the entity discloses details of that disposal even though local regulations require disclosure of PP&E disposals only if their carrying amount exceeds a specified percentage of total assets.

## **Making materiality judgements**

### **Overview of the materiality process**

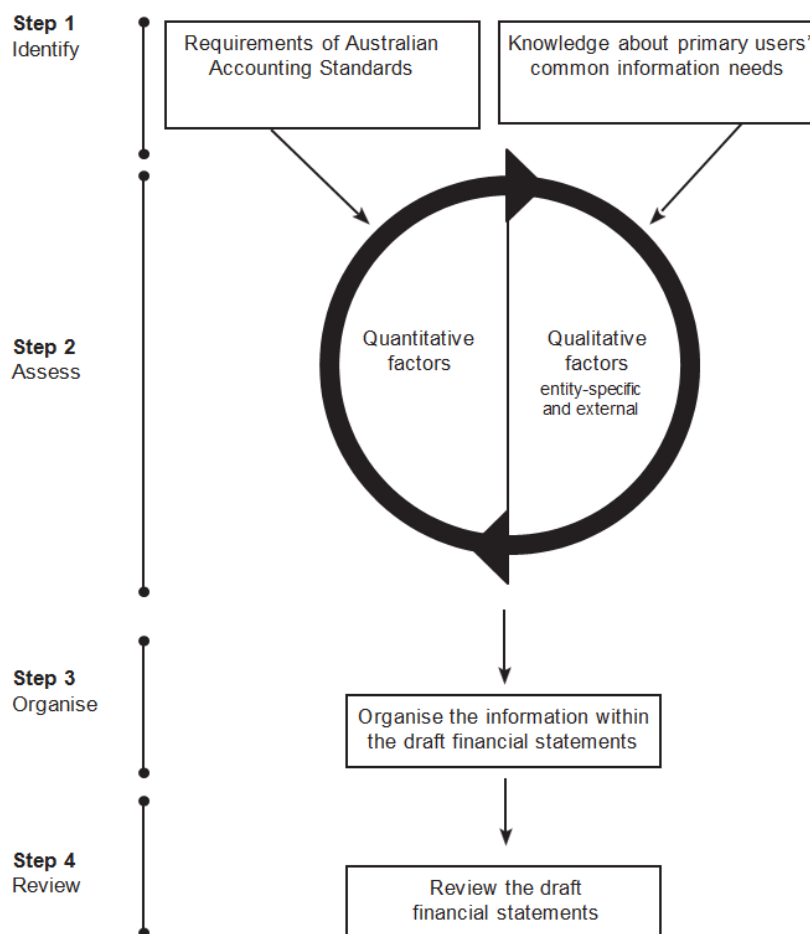
- 29 An entity may find it helpful to follow a systematic process in making materiality judgements when preparing its financial statements. The four-step process described in the following paragraphs is an example of such a process. This description provides an overview of the role materiality plays in the preparation of financial statements, with a focus on the factors the entity should consider when making materiality judgements. In this Practice Statement, this four-step process is called the ‘materiality process’.
- 30 The materiality process describes how an entity could assess whether information is material for the purposes of presentation and disclosure, as well as for recognition and measurement. The process illustrates one possible way to make materiality judgements, but it incorporates the materiality requirements an entity must apply to state compliance with Australian Accounting Standards. The materiality process considers potential omission and potential misstatement of information, as well as unnecessary inclusion of immaterial information and whether immaterial information obscures material information. In all cases, the entity needs to focus on how the information could reasonably be expected to influence decisions of the primary users of its financial statements.
- 31 Judgement is involved in assessing materiality when preparing financial statements. The materiality process is designed as a practice guide to help an entity apply judgement in an efficient and effective way.
- 32 The materiality process is not intended to describe the assessment of materiality for local legal and regulatory purposes. An entity refers to its local requirements to assess whether it is compliant with local laws and regulations.

### **A four-step materiality process**

- 33 The steps identified as a possible approach to the assessment of materiality in the preparation of the financial statements are, in summary:
- (a) Step 1—identify. Identify information that has the potential to be material.
  - (b) Step 2—assess. Assess whether the information identified in Step 1 is, in fact, material.
  - (c) Step 3—organise. Organise the information within the draft financial statements in a way that communicates the information clearly and concisely to primary users.
  - (d) Step 4—review. Review the draft financial statements to determine whether all material information has been identified and materiality considered from a wide perspective and in aggregate, on the basis of the complete set of financial statements.

34 When preparing its financial statements, an entity may rely on materiality assessments from prior periods, provided that it reconsiders them in the light of any change in circumstances and of any new or updated information.

### Diagram—the four-step materiality process



#### Step 1—identify

35 An entity identifies information about its transactions, other events and conditions that primary users might need to understand to make decisions about providing resources to the entity.

36 In identifying this information, an entity considers, as a starting point, the requirements of the Australian Accounting Standards applicable to its transactions, other events and conditions. This is the starting point because, when developing a Standard, the Board identifies the information it expects will meet the needs of a broad range of primary users for a wide variety of entities in a range of circumstances.<sup>23, AusCF23</sup>

37 When the Board develops a Standard, it also considers the balance between the benefits of providing information and the costs of complying with the requirements in that Standard. However, the cost of applying the requirements in the Standards is not a factor for an entity to consider when making materiality judgements—the entity should not consider the cost of complying with requirements in Australian Accounting Standards, unless there is explicit permission in the Standards.

38 An entity also considers its primary users' common information needs (as explained in paragraphs 21–23) to identify any information—in addition to that specified in Australian Accounting Standards—necessary to enable primary users to understand the impact of the entity's transactions, other events and conditions on the entity's financial position, financial performance and cash flows (see paragraph 10). Existing and potential investors, lenders and other creditors need information about the resources of the entity (assets), claims against the entity (liabilities and equity) and changes in those resources and claims (income and expenses),

<sup>23</sup> See paragraph 1.8 of the *Conceptual Framework*.

AusCF23 Notwithstanding footnote 23, in respect of AusCF entities, see paragraph OB8 of the *Framework*.



and information that will help them assess how efficiently and effectively the entity's management and governing board have discharged their responsibility to use the entity's resources.<sup>24, AusCF24</sup>

Aus38.1 In respect of not-for-profit entities, primary users need information about the service potential of existing resources, as noted in paragraph Aus18.1. For example, a significant impairment in the service potential of an entity's assets could result in the entity needing either to obtain additional resources in order to maintain the level or scope of its activities in providing goods or services or to reduce its activities. Donors to the entity might seek explanation of the significant impairment in considering whether to continue to provide resources to the entity or to withdraw their support.

39 The output of Step 1 is a set of potentially material information.

## Step 2—assess

40 An entity assesses whether the potentially material information identified in Step 1 is, in fact, material. In making this assessment, the entity needs to consider whether its primary users could reasonably be expected to be influenced by the information when making decisions about providing resources to the entity on the basis of the financial statements. The entity performs this assessment in the context of the financial statements as a whole.

41 An entity might conclude that an item of information is material for various reasons. Those reasons include the item's nature or magnitude, or a combination of both, judged in relation to the particular circumstances of the entity.<sup>25</sup> Therefore, making materiality judgements involves both quantitative and qualitative considerations. It would not be appropriate for the entity to rely on purely numerical guidelines or to apply a uniform quantitative threshold for materiality (see paragraphs 53–55).

42 The following paragraphs describe some common 'materiality factors' that an entity should use to help identify when an item of information is material. These factors are organised into the following categories:

- (a) quantitative; and
- (b) qualitative—either entity-specific or external.

43 The output of Step 2 is a preliminary set of material information. For presentation and disclosure, this involves decisions about what information an entity needs to provide in its financial statements, and in how much detail<sup>26</sup> (including identifying appropriate levels of aggregation an entity provides in the financial statements). For recognition and measurement, the output of Step 2 involves the identification of information that, if not recognised or otherwise misstated, could reasonably be expected to influence primary users' decisions.

### *Quantitative factors*

44 An entity ordinarily assesses whether information is quantitatively material by considering the size of the impact of the transaction, other event or condition against measures of the entity's financial position, financial performance and cash flows. The entity makes this assessment by considering not only the size of the impact it recognises in its primary financial statements but also any unrecognised items that could ultimately affect primary users' overall perception of the entity's financial position, financial performance and cash flows (eg contingent liabilities or contingent assets). The entity needs to assess whether the impact is of such a size that information about the transaction, other event or condition could reasonably be expected to influence its primary users' decisions about providing resources to the entity.

45 Identifying the measures against which an entity makes this quantitative assessment is a matter of judgement. That judgement depends on which measures are of great interest to the primary users of the entity's financial statements. Examples include measures of the entity's revenues, the entity's profitability, financial position ratios and cash flow measures.

Aus45.1 Not-for-profit entities are primarily concerned with the achievement of objectives other than the generation of profit, such as service delivery. Accordingly, it may not be appropriate to assess materiality by reference to profitability. In these cases, it is more appropriate to consider materiality in absolute and relative terms.

Aus45.2 In absolute terms, consideration is given by not-for-profit entities to the financial report as a whole. In particular, consideration is given to factors that may indicate deviations from normal activities, such as the reversal of a trend, turning a profit into a loss, or creating or eliminating the margin of solvency in the statement of financial position. For example, where the entity's financial position

24 See paragraph 1.4 of the *Conceptual Framework*.

AusCF24 Notwithstanding footnote 24, in respect of AusCF entities, see paragraph OB4 of the *Framework*.

25 See paragraph 7 of AASB 101.

26 See paragraph 29 of AASB 101.

has deteriorated, and the entity has revalued its assets upwards, information regarding the revaluation of those assets would be likely to be material.

Aus45.3 In relative terms, items are compared by not-for-profit entities to any directly related items. For example, the amount of interest revenue would be compared with the amount of the relevant loans. Such a comparison may indicate that information about the interest is material because the amount is lower (or higher) than expected, having regard to the loan balance and the applicable interest rates. This could indicate changes in the proportion of loans being made to different categories of borrowers in comparison with previous periods.

### *Qualitative factors*

46 For the purposes of this Practice Statement, qualitative factors are characteristics of an entity's transactions, other events or conditions, or of their context, that, if present, make information more likely to influence the decisions of the primary users of the entity's financial statements. The mere presence of a qualitative factor will not necessarily make the information material, but is likely to increase primary users' interest in that information.

47 In making materiality judgements, an entity considers both entity-specific and external qualitative factors. These factors are described separately in the following paragraphs. However, in practice, the entity may need to consider them together.

48 An entity-specific qualitative factor is a characteristic of the entity's transaction, other event or condition. Examples of such factors include, but are not limited to:

- (a) involvement of a related party of the entity;
- (b) uncommon, or non-standard, features of a transaction or other event or condition; or
- (c) unexpected variation or unexpected changes in trends. In some circumstances, the entity might consider a quantitatively immaterial amount as material because of the unexpected variation compared to the prior-period amount provided in its financial statements.

49 The relevance of information to the primary users of an entity's financial statements can also be affected by the context in which the entity operates. An external qualitative factor is a characteristic of the context in which the entity's transaction, other event or condition occur that, if present, makes information more likely to influence the primary users' decisions. Characteristics of the entity's context that might represent external qualitative factors include, but are not limited to, the entity's geographical location, its industry sector, or the state of the economy or economies in which the entity operates.

50 Due to the nature of external qualitative factors, entities operating in the same context might share a number of external qualitative factors. Moreover, external qualitative factors could remain constant over time or could vary.

51 In some circumstances, if an entity is not exposed to a risk to which other entities in its industry are exposed, that fact could reasonably be expected to influence its primary users' decisions; that is, information about the lack of exposure to that particular risk could be material information.

### *Interaction of qualitative and quantitative factors*

52 An entity could identify an item of information as material on the basis of one or more materiality factors. In general, the more factors that apply to a particular item, or the more significant those factors are, the more likely it is that the item is material.

53 Although there is no hierarchy among materiality factors, assessing an item of information from a quantitative perspective first could be an efficient approach to assessing materiality. If an entity identifies an item of information as material solely on the basis of the size of the impact of the transaction, other event or condition, the entity does not need to assess that item of information further against other materiality factors. In these circumstances, a quantitative threshold—a specified level, rate or amount of one of the measures used in assessing size—can be a helpful tool in making a materiality judgement. However, a quantitative assessment alone is not always sufficient to conclude that an item of information is not material. The entity should further assess the presence of qualitative factors.

54 The presence of a qualitative factor lowers the thresholds for the quantitative assessment. The more significant the qualitative factors, the lower those quantitative thresholds will be. However, in some cases an entity might decide that, despite the presence of qualitative factors, an item of information is not material because its effect on the financial statements is so small that it could not reasonably be expected to influence primary users' decisions.

- 55 In some other circumstances, an item of information could reasonably be expected to influence primary users' decisions regardless of its size—a quantitative threshold could even reduce to zero. This might happen when information about a transaction, other event or condition is highly scrutinised by the primary users of an entity's financial statements. Moreover, a quantitative assessment is not always possible: non-numeric information might only be assessed from a qualitative perspective.
- Aus55.1 Appendix A to this Practice Statement provides guidance on assessing the materiality of key management personnel related party transactions of not-for-profit sector entities.

<b>Example I—information about a related party transaction assessed as material</b>
<p><b>Background</b></p> <p>A for-profit entity has identified measures of its profitability as the measures of great interest to the primary users of its financial statements. In the current reporting period, the entity signed a five-year contract with company ABC. Company ABC will provide the entity with maintenance services for the entity's offices for an annual fee. Company ABC is controlled by a member of the entity's key management personnel. Hence, company ABC is a related party of the entity.</p> <p><b>Application</b></p> <p>AASB 124 <i>Related Party Disclosures</i> requires an entity to disclose, for each related party transaction that occurred during the period, the nature of the related party relationship as well as information about the transaction and outstanding balances, including commitments, necessary for users to understand the potential effect of the relationship on the financial statements.</p> <p>When preparing its financial statements, the entity assessed whether information about the transaction with company ABC was material.</p> <p>The entity started its assessment from a quantitative perspective and evaluated the impact of the related party transaction against measures of the entity's profitability. Having initially concluded that the impact of the related party transaction was not material from a purely quantitative perspective, the entity further assessed the presence of any qualitative factors.</p> <p>As the Board noted in developing AASB 124, related parties may enter into transactions that unrelated parties would not enter into, and the transactions may be priced at amounts that differ from the price for transactions between unrelated parties.</p> <p>The entity identified the fact that the maintenance agreement was concluded with a related party as a characteristic that makes information about that transaction more likely to influence the decisions of its primary users.</p> <p>The entity further assessed the transaction from a quantitative perspective to determine whether the impact of the transaction could reasonably be expected to influence primary users' decisions when considered with the fact that the transaction was with a related party (ie the presence of a qualitative factor lowers the quantitative threshold). Having considered that the transaction was with a related party, the entity concluded that the impact was large enough to reasonably be expected to influence primary users' decisions. Hence, the entity assessed information about the transaction with company ABC as material and disclosed that information in its financial statements.</p>

<b>Example AusI.1—information about a related party transaction assessed as immaterial</b>
<p><b>Background</b></p> <p>Councillor P is a member of the key management personnel of the LMN local government (the Council). The Council's functions include raising revenue to fund its functions and activities, and planning for and providing services and facilities (including infrastructure) for the local community. In carrying out its functions, the Council imposes rates and charges upon ratepayers and other constituents, but also provides some services without charge, such as parks and roads.</p> <p>Councillor P is a ratepayer residing within the municipality. As such, Councillor P takes advantage of the availability of free public access to local parks and libraries. Councillor P also used the swimming pool at the Council's Recreation Centre during the financial year, paying the casual entry fee applicable to the general public each time.</p>

**Example AusI.1—information about a related party transaction assessed as immaterial**

**Application**

All of the transactions described above between the Council and Councillor P are related party transactions of the Council considered for disclosure in the Council's general purpose financial statements. Based on the facts and circumstances described, the Council may determine that these types of transactions are unlikely to influence the decisions that users of the Council's financial statements make, having regard to both the extent of the transactions and that the transactions have occurred between the Council and Councillor P within a public service provider/taxpayer relationship. In this case, the Council assessed information about these transactions with Councillor P as immaterial and did not disclose that information in its financial statements.

**Example J—information about a related party transaction assessed as immaterial**

**Background**

A for-profit entity has identified measures of its profitability as the measures of great interest to the primary users of its financial statements. The entity owns a large fleet of vehicles. In the current reporting period, the entity sold an almost fully depreciated vehicle to company DEF. The entity transferred the vehicle for total consideration consistent with its market value and its carrying amount. Company DEF is controlled by a member of the entity's key management personnel. Hence, company DEF is a related party of the entity.

**Application**

When preparing its financial statements, the entity assessed whether information about the transaction with company DEF was material.

As in Example I, the entity started its assessment from a quantitative perspective and evaluated the impact of the related party transaction against measures of the entity's profitability. Having initially concluded that the impact of the related party transaction was not material from a purely quantitative perspective, the entity further assessed the presence of any qualitative factors.

The entity transferred the vehicle for a total consideration consistent with its market value and its carrying amount. However, the entity identified the fact that the vehicle was sold to a related party as a characteristic that makes information about that transaction more likely to influence the decisions of its primary users.

The entity further assessed the transaction from a quantitative perspective but concluded that its impact was too small to reasonably be expected to influence primary users' decisions, even when considered with the fact that the transaction was with a related party. Information about the transaction with company DEF was consequently assessed as immaterial and not disclosed in the entity's financial statements.

**Example K—influence of external qualitative factors on materiality judgements**

**Background**

An international bank holds a very small amount of debt originating from a country whose national economy is currently experiencing severe financial difficulties. Other international banks that operate in the same sector as the entity hold significant amounts of debt originating from that country and, hence, are significantly affected by the financial difficulties in that country.

**Application**

Paragraph 31 of AASB 7 *Financial Instruments: Disclosures* requires an entity to disclose information that enables users of its financial statements to evaluate the nature and extent of risk arising from financial instruments to which the entity is exposed at the end of the reporting period.

When preparing its financial statements, the bank assessed whether the fact that it holds a very small amount of debt originating from that country was material information.

In making that assessment, the bank considered the exposure to that particular debt faced by other international banks operating in the same sector (external qualitative factor).

### **Example K—influence of external qualitative factors on materiality judgements**

In these circumstances, the fact that the bank is holding a very small amount of debt (or even no debt at all) originating from that country, while other international banks operating in the same sector have significant holdings, provides the entity's primary users with useful information about how effective management has been at protecting the bank's resources from unfavourable effects of the economic conditions in that country.

The bank assessed the information about the lack of exposure to that particular debt as material and disclosed that information in its financial statements.

### **Step 3—organise**

56 Classifying, characterising and presenting information clearly and concisely makes it understandable.<sup>27, AusCF27</sup> An entity exercises judgement when deciding how to communicate information clearly and concisely. For example, the entity is more likely to clearly and concisely communicate the material information identified in Step 2 by organising it to:

- (a) emphasise material matters;
- (b) tailor information to the entity's own circumstances;
- (c) describe the entity's transactions, other events and conditions as simply and directly as possible without omitting material information and without unnecessarily increasing the length of the financial statements;
- (d) highlight relationships between different pieces of information;
- (e) provide information in a format that is appropriate for its type, eg tabular or narrative;
- (f) provide information in a way that maximises, to the extent possible, comparability among entities and across reporting periods;
- (g) avoid or minimise duplication of information in different parts of the financial statements; and
- (h) ensure material information is not obscured by immaterial information.

57 Financial statements are less understandable for primary users if information is organised in an unclear manner. Similarly, financial statements are less understandable if an entity aggregates material items that have different natures or functions, or if material information is obscured,<sup>28</sup> for example, by an excessive amount of immaterial information.

58 Furthermore, an entity considers the different roles of primary financial statements and notes in deciding whether to present an item of information separately in the primary financial statements, to aggregate it with other information or to disclose the information in the notes.

59 The output of Step 3 is the draft financial statements.

### **Step 4—review**

60 An entity needs to assess whether information is material both individually and in combination with other information<sup>29</sup> in the context of its financial statements as a whole. Even if information is judged not to be material on its own, it might be material when considered in combination with other information in the complete set of financial statements.

61 When reviewing its draft financial statements, an entity draws on its knowledge and experience of its transactions, other events and conditions to identify whether all material information has been provided in the financial statements, and with appropriate prominence.

62 This review gives an entity the opportunity to 'step back' and consider the information provided from a wider perspective and in aggregate. This enables the entity to consider the overall picture of its financial position, financial performance and cash flows. In performing this review, the entity also considers whether:

<sup>27</sup> See paragraph 2.34 of the *Conceptual Framework*.

AusCF27 Notwithstanding footnote 27, in respect of AusCF entities, see paragraph QC30 of the *Framework*.

<sup>28</sup> See paragraph 30A of AASB 101.

<sup>29</sup> See paragraph 7 of AASB 101.

- (a) all relevant relationships between different items of information have been identified. Identifying new relationships between information might lead to that information being identified as material for the first time.
  - (b) items of information that are individually immaterial, when considered together, could nevertheless reasonably be expected to influence primary users' decisions.
  - (c) the information in the financial statements is communicated in an effective and understandable way, and organised to avoid obscuring material information.
  - (d) the financial statements provide a fair presentation of the entity's financial position, financial performance and cash flows.<sup>30, AusCF30</sup>
- 63 The review may lead to:
- (a) additional information being provided in the financial statements;
  - (b) greater disaggregation of information that had already been identified as material;
  - (c) information that had already been identified as immaterial being removed from the financial statements to avoid obscuring material information; or
  - (d) information being reorganised within the financial statements.
- 64 The review in Step 4 may also lead an entity to question the assessment performed in Step 2 and decide to re-perform that assessment. As a result of re-performing its assessment in Step 2, the entity might conclude that information previously identified as material is, in fact, immaterial, and remove it from the financial statements.
- 65 The output of Step 4 is the final financial statements.

## Specific topics

---

### Prior-period information

- 66 An entity makes materiality judgements on the complete set of financial statements, including prior-period<sup>31</sup> information provided in the financial statements.
- 67 Australian Accounting Standards require an entity to present information in respect of the preceding period for all amounts reported in the current-period financial statements.<sup>32</sup> Furthermore, the Standards require the entity to provide prior-period information for narrative and descriptive information if it is relevant to understanding the current-period financial statements.<sup>33</sup> Finally, the Standards require the entity to present, as a minimum, two statements of financial position, two statements of profit or loss and other comprehensive income, two statements of profit or loss (if presented separately), two statements of cash flows, two statements of changes in equity, and related notes.<sup>34</sup> These requirements are the minimum comparative information identified by the Standards.<sup>35</sup>
- 68 Assessing whether prior-period information is material to the current-period financial statements might lead an entity to:
- (a) provide more prior-period information than was provided in the prior-period financial statements (see paragraph 70); or
  - (b) provide less prior-period information than was provided in the prior-period financial statements (see paragraph 71).
- 69 An entity also needs to consider any local laws or regulations, in respect of the prior-period information to be provided in financial statements, when making decisions on what prior-period information to provide in the current-period financial statements. Those local laws or regulations might require the entity to provide in the financial statements prior-period information in addition to the minimum comparative information required

30 See paragraph 15 of AASB 101.

AusCF30 Notwithstanding footnote 30, in respect of AusCF entities, see paragraph AusCF15 of AASB 101.

31 For this Practice Statement, 'prior-period' should be read as 'prior-periods' if financial statements include amounts and disclosures for more than one prior period.

32 Except when Australian Accounting Standards permit or require otherwise. See paragraph 38 of AASB 101.

33 See paragraph 38 of AASB 101.

34 See paragraph 38A of AASB 101.

35 Paragraph 10(f) of AASB 101 also requires an entity to provide a statement of financial position as at the beginning of the preceding period when the entity applies an accounting policy retrospectively or makes a retrospective restatement of items in its financial statements, or when it reclassifies items in its financial statements in accordance with paragraphs 40A–40D of AASB 101. (This is not required of entities applying Australian Accounting Standards – Simplified Disclosures.)

by the Standards. The Standards permit the inclusion of such additional information, but require that it is prepared in accordance with the Standards<sup>36</sup> and does not obscure material information.<sup>37</sup> However, an entity that wishes to state compliance with Australian Accounting Standards cannot provide less information than required by the Standards, even if local laws and regulations permit otherwise.

### Prior-period information not previously provided

70

An entity must provide prior-period information needed to understand the current-period financial statements,<sup>38</sup> regardless of whether that information was provided in the prior-period financial statements—this requirement is not conditional on whether the prior-period information was provided in the prior-period financial statements. Consequently, the inclusion of prior-period information not previously included would be required if this is necessary for the primary users to understand the current-period financial statements.

#### Example L—prior-period information not previously provided

##### Background

In the prior period, an entity had a very small amount of debt outstanding. Information about this debt was appropriately assessed as immaterial in the prior period, and so the entity did not disclose any maturity analysis showing the remaining contractual maturities or other information that would otherwise be required by paragraph 39(a) of AASB 7 *Financial Instruments: Disclosures*.

In the current period, the entity issued a large amount of debt. The entity concluded that information about debt maturity was material information and disclosed it, in the form of a table, in the current-period financial statements.

##### Application

The entity might conclude that including a prior-period debt maturity analysis in the financial statements would be necessary for primary users to understand the current-period financial statements. In these circumstances, a narrative description of the maturity of the prior-period balances of the outstanding debt might be sufficient.

### Summarising prior-period information

71

Except to the extent required to comply with any local laws or regulations affecting the preparation of financial statements or their audit, an entity does not automatically reproduce in the current-period financial statements all the information provided in the prior-period financial statements. Instead, the entity may summarise prior-period information, retaining the information necessary for primary users to understand the current-period financial statements.

#### Example M—summarising prior-period information

##### Background

An entity disclosed, in the prior-period financial statements, details of a legal dispute which led to the recognition, in that period, of a provision. In accordance with AASB 137 *Provisions, Contingent Liabilities and Contingent Assets* the entity disclosed in the prior-period financial statements a detailed description of uncertainties about the amount and timing of possible cash outflows, in respect of the dispute, together with the major assumptions made concerning future events.

Most of the uncertainties have been resolved in the current period, and, even though the liability has not been settled, a court pronouncement confirmed the amount already recognised in the financial statements by the entity.

The entity considered the relevant local laws, regulations and other reporting requirements and concluded that there were no locally prescribed obligations relating to the inclusion of prior-period information in the current-period financial statements.

36 See paragraph 38C of AASB 101.

37 See paragraph 30A of AASB 101 and paragraph BC30F of the Basis for Conclusions on IAS 1.

38 See paragraph 38 of AASB 101.

### Example M—summarising prior-period information

#### Application

In these circumstances, on the basis of the requirements in Australian Accounting Standards, the entity may not need to reproduce in the current-period financial statements all of the information about the legal dispute provided in the prior-period financial statements. Because most of the uncertainties have been resolved, users of the financial statements for the current period may no longer need detailed information about those uncertainties. Instead, information about those uncertainties might be summarised and updated to reflect the current-period events and circumstances and the resolution of previously reported uncertainties.

## Errors

- 72 Errors are omissions from and/or misstatements in an entity's financial statements arising from a failure to use, or misuse of, reliable information that is available, or could reasonably be expected to be obtained.<sup>39</sup> Material errors are errors that individually or collectively could reasonably be expected to influence decisions that primary users make on the basis of those financial statements. Errors may affect narrative descriptions disclosed in the notes as well as amounts reported in the primary financial statements or in the notes.
- 73 An entity must correct all material errors, as well as any immaterial errors made intentionally to achieve a particular presentation of its financial position, financial performance or cash flows, to ensure compliance with Australian Accounting Standards.<sup>40</sup> The entity should refer to AASB 108 *Accounting Policies, Changes in Accounting Estimates and Errors* for guidance on how to correct an error.
- 74 Immaterial errors, if not made intentionally to achieve a particular presentation, do not need to be corrected to ensure compliance with Australian Accounting Standards. However, correcting all errors (including those that are not material) in the preparation of the financial statements lowers the risk that immaterial errors will accumulate over reporting periods and become material.
- 75 An entity assesses whether an error is material by applying the same considerations as outlined in the description of the materiality process. Making materiality judgements about errors involves both quantitative and qualitative considerations. The entity identifies information that, if misstated or omitted, could reasonably be expected to influence primary users' decisions (as described in Step 1 and Step 2 of the materiality process). The entity also considers whether any identified errors are material on a collective basis (as described in Step 4 of the materiality process).
- 76 If an error is judged not to be material on its own, it might be regarded as material when considered in combination with other information. However, in general, if an error is individually assessed as material to an entity's financial statements, the existence of other errors that affect the entity's financial position, financial performance or cash flows in the opposite way does not make the error immaterial, nor does it eliminate the need to correct the error.

### Example N—individual and collective assessment of errors

#### Background

An entity has identified measures of its profitability as the measures of great interest to the primary users of its financial statements. During the current reporting period, the entity recognised:

- (a) an expense accrual of CU100<sup>(a)</sup> that should not have been recognised. The accrual affected the line item 'cost of services'.
- (b) the reversal of a provision of CU80 recognised in the previous period that should not have been reversed. The reversal affected the line item 'other operating income (expense)'.

#### Application

In assessing whether these errors are material to its financial statements, the entity did not identify the presence of any qualitative factors and thus made its materiality judgement solely from a quantitative perspective. The entity concluded that both errors were individually material because of their impact on its profit.

39 See paragraph 5 of AASB 108 (derived from the definition of prior-period errors).

40 See paragraph 41 of AASB 108.



**Example N—individual and collective assessment of errors**

In these circumstances, it would be inappropriate to consider the quantitative effect of the errors on a net basis, ie as a CU20 overstatement of expenses, thereby concluding that the identified errors do not need to be corrected. If an error is individually assessed as material to the entity's financial statements, the existence of other errors that affect the entity's financial position, financial performance or cash flows in an opposite way, does not eliminate the need to correct it, or make the error immaterial.

(a) In this example, currency amounts are denominated in 'currency units' (CU).

**Cumulative errors**

77 An entity may, over a number of reporting periods, accumulate errors that were immaterial, both in individual prior periods and cumulatively over all prior periods. Uncorrected errors that have accumulated over more than one period are sometimes called 'cumulative errors'.

78 Materiality judgements about cumulative errors in prior-period financial statements that an entity made at the time those statements were authorised for issue need not be revisited in subsequent periods unless the entity failed to use, or misused, information that:

- (a) was available when financial statements for those periods were authorised for issue; and
- (b) could reasonably be expected to have been obtained and taken into account in the preparation of those financial statements.<sup>41</sup>

79 To assess whether a cumulative error has become material to the current-period financial statements, an entity considers whether, in the current period:

- (a) the entity's circumstances have changed, leading to a different materiality assessment for the current period; or
- (b) further accumulation of a current-period error onto the cumulative error has occurred.

80 An entity must correct cumulative errors if they have become material to the current-period financial statements.

**Example O—current-period assessment of cumulative errors****Background**

An entity, three years ago, purchased a plant. The plant has a useful life of 50 years and a residual value amounting to 20 per cent of the plant cost. The entity started to use the plant three years ago, but has not recognised any depreciation for it (cumulative error). In each prior period, the entity assessed the error of not depreciating its plant as being individually and cumulatively immaterial to the financial statements for that period. There is no indication that the materiality judgements of prior periods were wrong.

In the current period, the entity started depreciating the plant.

In the same period, the entity experienced a significant reduction in profitability (the type of circumstance referred to in paragraph 79(a) of the Practice Statement).

**Application**

When making its materiality judgements in the preparation of the current-period financial statements, the entity concluded that the cumulative error was material to the current-period financial statements.

In this scenario, the entity does not need to revisit the materiality assessments it made in prior periods. However, because in the current period the cumulative error has become material to the current-period financial statements, the entity must apply the requirements in AASB 108 to correct it.

**Information about covenants**

81 An entity assesses the materiality of information about the existence and terms of a loan agreement clause (covenant), or of a covenant breach, to decide whether to provide information related to the covenant in the financial statements. This assessment is made in the same way as for other information, that is, by considering

41 See paragraph 5 of AASB 108.

whether that information could reasonably be expected to influence decisions that its primary users make on the basis of the entity's financial statements (see 'A four-step materiality process', from paragraph 33).

82 In particular, when a covenant exists, an entity considers both:

- (a) the consequences of a breach occurring, that is, the impact a covenant breach would have on the entity's financial position, financial performance and cash flows. If those consequences would affect the entity's financial position, financial performance or cash flows in a way that could reasonably be expected to influence primary users' decisions, then the information about the existence of the covenant and its terms is likely to be material. Conversely, if the consequences of a covenant breach would not affect the entity's financial position, financial performance or cash flows in such a way, then disclosures about the covenant might not be needed.
- (b) the likelihood of a covenant breach occurring. The more likely it is that a covenant breach would occur, the more likely it is that information about the existence and terms of the covenant would be material.

83 In assessing whether information about a covenant is material, a combination of the considerations in paragraph 82(a)–82(b) applies. Information about a covenant for which the consequences of a breach would affect an entity's financial position, financial performance or cash flows in a way that could reasonably be expected to influence primary users' decisions, but for which there is only a remote likelihood of the breach occurring, is not material.

<b>Example P—assessing whether information about covenants is material</b>
<p><b>Background</b></p> <p>An entity has rapidly grown over the past five years and recently suffered some liquidity problems. A long-term loan was granted to the entity in the current reporting period. The loan agreement includes a clause that requires the entity to maintain a ratio of debt to equity below a specified threshold, to be measured at each reporting date (the covenant). According to the loan agreement, the debt-to-equity ratio has to be calculated on the basis of debt and equity figures as presented in the entity's Australian-Accounting-Standards financial statements. If the entity breaches the covenant, the entire loan becomes payable on demand. The disclosure of covenant terms in an entity's financial statements is not required by any local laws or regulations.</p> <p><b>Application</b></p> <p>Paragraph 31 of AASB 7 <i>Financial Instruments: Disclosures</i> requires an entity to disclose information that enables users of its financial statements to evaluate the nature and extent of risk arising from financial instruments to which the entity is exposed at the end of the reporting period.</p> <p>In the preparation of its financial statements, the entity assesses whether information about the existence of the covenant and its terms is material information, considering both the consequences and the likelihood of a breach occurring.</p> <p>In these circumstances, the entity concluded that, considering its recent liquidity problem, any acceleration of the long-term loan repayment plan (the consequence of the covenant breach occurring) would affect the entity's financial position and cash flows in a way that could reasonably be expected to influence primary users' decisions.</p> <p>The entity also considered the likelihood of a breach occurring.</p> <p><b>Scenario 1—the lender defined the covenant threshold on the basis of the three-year business plan prepared by the entity, adding a 10 per cent tolerance to the forecast figures</b></p> <p>In this scenario, even though the entity has historically met its past business plans, it assessed the likelihood of a breach occurring as higher than remote. Therefore, information about the existence of the covenant and its terms was assessed as material and disclosed in the entity's financial statements.</p> <p><b>Scenario 2—the lender defined the covenant threshold on the basis of the three-year business plan prepared by the entity, adding a 200 per cent tolerance to the forecast figures</b></p> <p>In this scenario, the entity assessed the likelihood of a breach occurring as remote, on the basis of its historical track record of meeting its past business plans and the magnitude of the tolerance included in the covenant threshold. Therefore, although the consequences of the covenant breach would affect the entity's financial position and cash flows in a way that could reasonably be expected to influence primary</p>

**Example P—assessing whether information about covenants is material**

users' decisions, the entity concluded that information about the existence of the covenant and its terms was not material.

Aus83.1

For not-for-profit entities, information about the existence and terms of a grant agreement is assessed similarly to the approach to loan agreement covenants. An entity assesses the materiality of information about the consequences of a breach of a grant agreement occurring, that is, the impact a breach would have on the entity's financial position, financial performance and cash flows, as well as the likelihood of a breach occurring.

**Example AusP.1—assessing whether information about grant conditions is material**

**Background**

A not-for-profit entity receives an annual grant from a government department under a three-year program that represents a material portion of the funding required by the entity in carrying out its activities. The grant agreement requires the funds to be spent by the entity in providing specified health services to nominated groups in regional areas of the State. If the entity breaches the grant agreement, the grantor can require the entity to repay the grant received for the current period in whole or in part or alternatively can decide not to provide further funding to the entity under the grant program.

The entity recognises revenue under the grant agreement as the services are provided, in accordance with AASB 1058 *Income of Not-for-Profit Entities*, given the specificity of the health services to be provided.

The entity has noted that other charities are now also providing significant health services in the areas in which it has traditionally worked. Consequently, the entity spent only 70 per cent of the grant in year two of the grant program.

**Application**

In the preparation of its financial statements, the entity assesses whether information about the existence of the grant agreement and its terms is material information, considering both the consequences and the likelihood of a breach occurring.

In the circumstances, the entity concluded that its breach of the conditions of the grant would affect the entity's financial position and cash flows in a way that could reasonably be expected to influence primary users' decisions, especially if the department decided to cease providing the annual grant.

Therefore, information about the existence of the grant agreement and its terms was assessed as material and disclosed in the entity's financial statements.

## Materiality judgements for interim reporting

- 84 An entity makes materiality judgements in preparing both annual financial statements and interim financial reports prepared in accordance with AASB 134 *Interim Financial Reporting*. In either case, the entity could apply the materiality process described in paragraphs 29–65. For its interim financial report, the entity considers the same materiality factors as in its annual assessment. However, it takes into consideration that the time period and the purpose of an interim financial report differ from those of the annual financial statements.
- 85 In making materiality judgements on its interim financial report, an entity focuses on the period covered by that report, that is:
- (a) it assesses whether information in the interim financial report is material in relation to the interim period financial data, not annual data.<sup>42</sup>
  - (b) it applies the materiality factors on the basis of both the current interim period data and also, whenever there is more than one interim period (eg in the case of quarterly reporting), the data for the current financial year to date.<sup>43</sup>

<sup>42</sup> See paragraphs 23 and 25 of AASB 134 *Interim Financial Reporting*.

<sup>43</sup> Paragraph 20 of AASB 134 requires an entity to include in the interim financial report the statements of profit or loss and other comprehensive income for both periods, the current interim period and the current financial year to date.

- (c) it may consider whether to provide in the interim financial report information that is expected to be material to the annual financial statements. However, information that is expected to be material to the annual financial statements need not be provided in the interim financial report if it is not material to the interim financial report.

<b>Example Q—information that is expected to be material to the annual financial statements</b>
<p><b>Background</b></p> <p>An entity sells mainly standardised products to private customers in its home market. In the first half of the reporting period, 98 per cent of the entity’s revenue was generated by sales of Product X. The remaining revenue was principally derived from a pilot sale of a new product line—Product Y—that the entity planned to launch in the third quarter of the year. The entity expects revenue from Product Y to increase significantly by the end of the annual reporting period, so that Product Y will provide approximately 20 per cent of the entity’s revenue for the full annual period.</p> <p><b>Application</b></p> <p>Paragraph 114 of AASB 15 <i>Revenue from Contracts with Customers</i> requires an entity to disaggregate revenue recognised from contracts into categories that depict how the nature, amount, timing and uncertainty of revenue and cash flows are affected by economic factors.</p> <p>The entity did not identify any qualitative factors that made the amount of revenues from Product Y material to the interim period.</p> <p>In these circumstances, the entity concluded that the information about disaggregation of revenue by product lines was not material to the interim financial report and did not disclose it. In the preparation of the interim financial report, the entity is not required to disaggregate its revenue by product lines even if a greater level of disaggregation is expected to be required for the subsequent annual financial statements. In other words, although the entity expects that revenue by product lines will be material information for the annual financial statements, that fact does not influence the materiality assessment in the preparation of the entity’s interim financial report.</p>

- 86 Similarly, an entity may consider whether to provide information in the annual financial statements that is only material to the interim financial report. However, if information is material to the interim financial report, it need not be presented or disclosed subsequently in the annual financial statements if it is not material to those statements.

<b>Example R—information that is only material to the interim financial report</b>
<p><b>Background</b></p> <p>An entity has identified measures of its profitability and cash flows as the measures of great interest to the primary users of its financial statements. During the interim period, the entity constructed a new chemical handling process to enable it to comply with environmental requirements for the production and storage of dangerous chemicals. Such an item of property, plant and equipment (PP&amp;E) qualifies for recognition as an asset in accordance with paragraph 11 of AASB 116 <i>Property, Plant and Equipment</i>.</p> <p><b>Application</b></p> <p>Paragraph 74(b) of AASB 116 requires the disclosure of the expenditure recognised in the carrying amount of an item of PP&amp;E in the course of its construction.</p> <p>In the preparation of the interim financial report, the entity assessed, both from a quantitative and qualitative perspective, the information about expenditure recognised in the carrying amount of the chemical handling process, concluded that information was material to the interim financial report and disclosed it.</p> <p>The entity incurred no further expenditure related to the chemical handling process in the second half of the annual reporting period. In the preparation of its annual financial statements, the entity assessed the expenditure recognised in the carrying amount of the chemical handling process against its annual profitability and cash flow measures and concluded that this information was not material to the annual financial statements. In reaching that conclusion, the entity did not identify any qualitative factors leading to a different assessment.</p>

**Example R—information that is only material to the interim financial report**

The entity is not required to disclose information about the expenditure recognised in the carrying amount of its chemical handling process in its annual financial statements.

- 87 In assessing materiality, an entity also considers the purpose of interim financial reports, which differs from the purpose of annual financial statements. An interim financial report is intended to provide an update on the latest complete set of annual financial statements.<sup>44</sup> Information that is material to the interim period, but was already provided in the latest annual financial statements, does not need to be reproduced in the interim financial report, unless something new occurs or an update is needed.<sup>45</sup>

**Interim reporting estimates**

- 88 When an entity concludes that information about estimation uncertainty is material, the entity needs to disclose that information. Measurements included in interim financial reports often rely more on estimates than measurements included in the annual financial statements.<sup>46</sup> That fact does not, in itself, make the estimated measurements material. Nevertheless, relying on estimates for interim financial data to a greater extent than for annual financial data might result in more disclosures about such uncertainties being material, and thus being provided in the interim financial report, compared with the annual financial statements.

**Application date**

---

- 89 This Practice Statement does not change any requirements in Australian Accounting Standards or introduce any new requirements. An entity that chooses to apply the guidance in the Practice Statement is permitted to apply it to financial statements prepared from 1 January 2018.

---

44 See paragraph 6 of AASB 134.

45 See paragraphs 15–15A of AASB 134.

46 See paragraph 41 of AASB 134.

## Appendix A

### Materiality of key management personnel related party transactions of not-for-profit public sector entities

*This appendix addresses assessment of the materiality of transactions with key management personnel related parties for disclosure in general purpose financial statements in accordance with AASB 124 Related Party Disclosures.*

- A1 The following factors are relevant to assessing the materiality of key management personnel related party transactions of not-for-profit public sector entities:
- (a) the potential effect of the relationship on the financial statements – not the materiality of the transaction to the key management personnel; and
  - (b) whether the transaction occurred as part of a public service provider relationship with a taxpayer on terms no different to that of a transaction with the general public (such as the collection of taxes or the use of public facilities) or as part of an ordinary operational transaction (such as the purchase of property, plant and equipment or the hiring of employees) on normal commercial terms and conditions. Both these types of transactions are not presumed to be material by nature of the transaction alone (that is, qualitatively material because the transaction is with a related party). However, such transactions could be qualitatively material where the key management personnel can exert undue influence over the outcomes or quantitatively material where the effect on the financial statements could influence the economic decisions that primary users make on the basis of the financial statements.
- A2 AASB 124 (paragraph 27) notes that in establishing the level of significance of a transaction in relation to government-related entities, other relevant factors to consider include whether the transaction is:
- (a) significant in terms of size;
  - (b) outside normal day-to-day business operations, such as the purchase and sale of businesses;
  - (c) disclosed to regulatory or supervisory authorities;
  - (d) reported to senior management; or
  - (e) subject to shareholder approval (in this context, ministerial approval).
- A3 The key assessment is whether knowledge of the relationship and the terms and conditions could influence a user's understanding of the impact on the financial statements. Where the impact on the financial statements is not material, the transaction is not required to be disclosed. For example, the materiality assessment applied to a transaction with a key management personnel related party that has been through an entity's procurement processes which require several independent quotes to be obtained is unlikely to differ to that which would apply to the same transaction undertaken with an unrelated party, where the key management personnel has no influence over the transaction. Similarly, an entity may determine that disclosure of the employment of key management personnel close family members, where recruited in the same manner and subject to the same terms and conditions as those offered to other public service employees performing similar roles, to be material only where disclosure of the employment of employees who are unrelated to the entity, made under the same conditions, is material.

## **Appendix B**

### **References to the *Conceptual Framework for Financial Reporting* and Australian Accounting Standards**

#### **Extracts from the *Conceptual Framework for Financial Reporting***

---

##### **Paragraph 1.2**

Referred to in paragraphs 7 and 17 of the Practice Statement

The objective of general purpose financial reporting is to provide financial information about the reporting entity that is useful to existing and potential investors, lenders and other creditors in making decisions relating to providing resources to the entity. Those decisions involve decisions about:

- (a) buying, selling or holding equity and debt instruments;
- (b) providing or settling loans and other forms of credit; or
- (c) exercising rights to vote on, or otherwise influence, management's actions that affect the use of the entity's economic resources.

##### **Paragraph 1.3**

Referred to in paragraph 18 of the Practice Statement

The decisions described in paragraph 1.2 depend on the returns that existing and potential investors, lenders and other creditors expect, for example, dividends, principal and interest payments or market price increases. Investors', lenders' and other creditors' expectations about returns depend on their assessment of the amount, timing and uncertainty of (the prospects for) future net cash inflows to the entity and on their assessment of management's stewardship of the entity's economic resources. Existing and potential investors, lenders and other creditors need information to help them make those assessments.

##### **Paragraph 1.4**

Referred to in paragraphs 19 and 38 of the Practice Statement

To make the assessments described in paragraph 1.3, existing and potential investors, lenders and other creditors need information about:

- (a) the economic resources of the entity, claims against the entity and changes in those resources and claims (see paragraphs 1.12–1.21); and
- (b) how efficiently and effectively the entity's management and governing board have discharged their responsibilities to use the entity's economic resources (see paragraphs 1.22–1.23).

##### **Paragraph 1.5**

Referred to in paragraph 13 of the Practice Statement

Many existing and potential investors, lenders and other creditors cannot require reporting entities to provide information directly to them and must rely on general purpose financial reports for much of the financial information they need. Consequently, they are the primary users to whom general purpose financial reports are directed.

##### **Paragraph 1.6**

Referred to in paragraph 21 of the Practice Statement

However, general purpose financial reports do not and cannot provide all of the information that existing and potential investors, lenders and other creditors need. Those users need to consider pertinent information from other sources, for example, general economic conditions and expectations, political events and political climate, and industry and company outlooks.

##### **Paragraph 1.8**

Referred to in paragraph 36 of the Practice Statement

Individual primary users have different, and possibly conflicting, information needs and desires. The Board, in developing Standards, will seek to provide the information set that will meet the needs of the maximum number of primary users. However, focusing on common information needs does not prevent the reporting entity from including additional information that is most useful to a particular subset of primary users.

### **Paragraph 1.9**

Referred to in paragraph 13 of the Practice Statement

The management of a reporting entity is also interested in financial information about the entity. However, management need not rely on general purpose financial reports because it is able to obtain the financial information it needs internally.

### **Paragraph 1.10**

Referred to in paragraph 13 of the Practice Statement

Other parties, such as regulators and members of the public other than investors, lenders and other creditors, may also find general purpose financial reports useful. However, those reports are not primarily directed to these other groups.

### **Paragraph 2.7**

Referred to in paragraph 20 of the Practice Statement

Financial information is capable of making a difference in decisions if it has predictive value, confirmatory value or both.

### **Paragraph 2.11**

Referred to in paragraph 5 of the Practice Statement

Information is material if omitting, misstating or obscuring it could reasonably be expected to influence decisions that the primary users of general purpose financial reports make on the basis of those reports, which provide financial information about a specific reporting entity. In other words, materiality is an entity-specific aspect of relevance based on the nature or magnitude, or both, of the items to which the information relates in the context of an individual entity's financial report. Consequently, the Board cannot specify a uniform quantitative threshold for materiality or predetermine what could be material in a particular situation.

### **Paragraph 2.34**

Referred to in paragraph 56 of the Practice Statement

Classifying, characterising and presenting information clearly and concisely makes it understandable.

### **Paragraph 2.36**

Referred to in paragraph 15 of the Practice Statement

Financial reports are prepared for users who have a reasonable knowledge of business and economic activities and who review and analyse the information diligently. At times, even well-informed and diligent users may need to seek the aid of an adviser to understand information about complex economic phenomena.

## **Extracts from AASB 101 *Presentation of Financial Statements***

### **Paragraph 7**

Referred to in paragraphs 5, 41 and 60 of the Practice Statement

***Material Information is material if omitting, misstating or obscuring it could reasonably be expected to influence decisions that the primary users of general purpose financial statements make on the basis of those financial statements, which provide financial information about a specific reporting entity.***

Materiality depends on the nature or magnitude of information, or both. An entity assesses whether information, either individually or in combination with other information, is material in the context of its financial statements taken as a whole.

### **Paragraph 7**

Referred to in paragraph 6 of the Practice Statement

Assessing whether information could reasonably be expected to influence decisions made by the primary users of a specific reporting entity's general purpose financial statements requires an entity to consider the characteristics of those users while also considering the entity's own circumstances. [...] At times, even well-informed and diligent users may need to seek the aid of an adviser to understand information about complex economic phenomena.



### **Paragraph 15**

Referred to in paragraph 62 of the Practice Statement

**Financial statements shall present fairly the financial position, financial performance and cash flows of an entity. Fair presentation requires the faithful representation of the effects of transactions, other events and conditions in accordance with the definitions and recognition criteria for assets, liabilities, income and expenses set out in the *Conceptual Framework for Financial Reporting*. The application of Australian Accounting Standards, with additional disclosure when necessary, is presumed to result in financial statements that achieve a fair presentation.**

### **Paragraph 17**

Referred to in paragraph 10 of the Practice Statement

In virtually all circumstances, an entity achieves a fair presentation by compliance with applicable Australian Accounting Standards. A fair presentation also requires an entity:

- (a) to select and apply accounting policies in accordance with AASB 108 *Accounting Policies, Changes in Accounting Estimates and Errors*. AASB 108 sets out a hierarchy of authoritative guidance that management considers in the absence of an Australian Accounting Standard that specifically applies to an item.
- (b) to present information, including accounting policies, in a manner that provides relevant, reliable, comparable and understandable information.
- (c) to provide additional disclosures when compliance with the specific requirements in Australian Accounting Standards is insufficient to enable users to understand the impact of particular transactions, other events and conditions on the entity's financial position and financial performance.

### **Paragraph 29**

Referred to in paragraph 43 of the Practice Statement

**An entity shall present separately each material class of similar items. An entity shall present separately items of a dissimilar nature or function unless they are immaterial.**

### **Paragraph 30A**

Referred to in paragraphs 28, 57 and 69 of the Practice Statement

When applying this and other Australian Accounting Standards an entity shall decide, taking into consideration all relevant facts and circumstances, how it aggregates information in the financial statements, which include the notes. An entity shall not reduce the understandability of its financial statements by obscuring material information with immaterial information or by aggregating material items that have different natures or functions.

### **Paragraph 31**

Referred to in paragraph 10 of the Practice Statement

Some Australian Accounting Standards specify information that is required to be included in the financial statements, which include the notes. An entity need not provide a specific disclosure required by an Australian Accounting Standard if the information resulting from that disclosure is not material. This is the case even if the Australian Accounting Standard contains a list of specific requirements or describes them as minimum requirements. An entity shall also consider whether to provide additional disclosures when compliance with the specific requirements in Australian Accounting Standards is insufficient to enable users of financial statements to understand the impact of particular transactions, other events and conditions on the entity's financial position and financial performance.

### **Paragraph 38**

Referred to in paragraphs 67 and 70 of the Practice Statement

**Except when Australian Accounting Standards permit or require otherwise, an entity shall present comparative information in respect of the preceding period for all amounts reported in the current period's financial statements. An entity shall include comparative information for narrative and descriptive information if it is relevant to understanding the current period's financial statements.**

### Paragraph 38A

Referred to in paragraph 67 of the Practice Statement

**An entity shall present, as a minimum, two statements of financial position, two statements of profit or loss and other comprehensive income, two separate statements of profit or loss (if presented), two statements of cash flows and two statements of changes in equity, and related notes.**

### Paragraph 38C

Referred to in paragraph 69 of the Practice Statement

An entity may present comparative information in addition to the minimum comparative financial statements required by Australian Accounting Standards, as long as that information is prepared in accordance with Australian Accounting Standards. This comparative information may consist of one or more statements referred to in paragraph 10, but need not comprise a complete set of financial statements. When this is the case, the entity shall present related note information for those additional statements.

### Paragraph BC30F of the Basis for Conclusions on IAS 1

Referred to in paragraphs 28 and 69 of the Practice Statement

Paragraph 30A was added to IAS 1 to highlight that when an entity decides how it aggregates information in the financial statements, it should take into consideration all relevant facts and circumstances. Paragraph 30A emphasises that an entity should not reduce the understandability of its financial statements by providing immaterial information that obscures the material information in financial statements or by aggregating material items that have different natures or functions. Obscuring material information with immaterial information in financial statements makes the material information less visible and therefore makes the financial statements less understandable. The amendments do not actually prohibit entities from disclosing immaterial information, because the Board thinks that such a requirement would not be operational; however, the amendments emphasise that disclosure should not result in material information being obscured.

## **Extracts from AASB 108 Accounting Policies, Changes in Accounting Estimates and Errors**

---

### Paragraph 5

Referred to in paragraphs 72 and 78 of the Practice Statement

**Prior period errors are omissions from, and misstatements in, the entity's financial statements for one or more prior periods arising from a failure to use, or misuse of, reliable information that:**

- (a) **was available when financial statements for those periods were authorised for issue; and**
- (b) **could reasonably be expected to have been obtained and taken into account in the preparation and presentation of those financial statements.**

**Such errors include the effects of mathematical mistakes, mistakes in applying accounting policies, oversights or misinterpretations of facts, and fraud.**

### Paragraph 8

Referred to in paragraph 8 of the Practice Statement

Australian Accounting Standards set out accounting policies that the AASB has concluded result in financial statements containing relevant and reliable information about the transactions, other events and conditions to which they apply. Those policies need not be applied when the effect of applying them is immaterial. However, it is inappropriate to make, or leave uncorrected, immaterial departures from Australian Accounting Standards to achieve a particular presentation of an entity's financial position, financial performance or cash flows.

### Paragraph 41

Referred to in paragraph 73 of the Practice Statement

Errors can arise in respect of the recognition, measurement, presentation or disclosure of elements of financial statements. Financial statements do not comply with Australian Accounting Standards if they contain either material errors or immaterial errors made intentionally to achieve a particular presentation of an entity's financial position, financial performance or cash flows. Potential current period errors discovered in that period are corrected before the financial statements are authorised for issue. However, material errors are sometimes not discovered until a subsequent period, and these prior period errors are corrected in the

comparative information presented in the financial statements for that subsequent period (see paragraphs 42–47).

## **Extracts from AASB 134 *Interim Financial Reporting***

---

### **Paragraph 6**

Referred to in paragraph 87 of the Practice Statement

In the interest of timeliness and cost considerations and to avoid repetition of information previously reported, an entity may be required to or may elect to provide less information at interim dates as compared with its annual financial statements. This Standard defines the minimum content of an interim financial report as including condensed financial statements and selected explanatory notes. The interim financial report is intended to provide an update on the latest complete set of annual financial statements. Accordingly, it focuses on new activities, events, and circumstances and does not duplicate information previously reported.

### **Paragraph 15**

Referred to in paragraph 87 of the Practice Statement

An entity shall include in its interim financial report an explanation of events and transactions that are significant to an understanding of the changes in financial position and performance of the entity since the end of the last annual reporting period. Information disclosed in relation to those events and transactions shall update the relevant information presented in the most recent annual financial report.

### **Paragraph 15A**

Referred to in paragraph 87 of the Practice Statement

A user of an entity's interim financial report will have access to the most recent annual financial report of that entity. Therefore, it is unnecessary for the notes to an interim financial report to provide relatively insignificant updates to the information that was reported in the notes in the most recent annual financial report.

### **Paragraph 20**

Referred to in paragraph 85 of the Practice Statement

**Interim reports shall include interim financial statements (condensed or complete) for periods as follows:**

- (a) **statement of financial position as of the end of the current interim period and a comparative statement of financial position as of the end of the immediately preceding financial year.**
- (b) **statements of profit or loss and other comprehensive income for the current interim period and cumulatively for the current financial year to date, with comparative statements of profit or loss and other comprehensive income for the comparable interim periods (current and year-to-date) of the immediately preceding financial year. As permitted by AASB 101, an interim report may present for each period a statement or statements of profit or loss and other comprehensive income.**
- (c) **statement of changes in equity cumulatively for the current financial year to date, with a comparative statement for the comparable year-to-date period of the immediately preceding financial year.**
- (d) **statement of cash flows cumulatively for the current financial year to date, with a comparative statement for the comparable year-to-date period of the immediately preceding financial year.**

### **Paragraph 23**

Referred to in paragraph 85 of the Practice Statement

**In deciding how to recognise, measure, classify, or disclose an item for interim financial reporting purposes, materiality shall be assessed in relation to the interim period financial data. In making assessments of materiality, it shall be recognised that interim measurements may rely on estimates to a greater extent than measurements of annual financial data.**

### **Paragraph 25**

Referred to in paragraph 85 of the Practice Statement

**While judgement is always required in assessing materiality, this Standard bases the recognition and disclosure decision on data for the interim period by itself for reasons of understandability of the**

**interim figures. Thus, for example, unusual items, changes in accounting policies or estimates, and errors are recognised and disclosed on the basis of materiality in relation to interim period data to avoid misleading inferences that might result from non-disclosure. The overriding goal is to ensure that an interim financial report includes all information that is relevant to understanding an entity's financial position and performance during the interim period.**

**Paragraph 41**

Referred to in paragraph 88 of the Practice Statement

**The measurement procedures to be followed in an interim financial report shall be designed to ensure that the resulting information is reliable and that all material financial information that is relevant to an understanding of the financial position or performance of the entity is appropriately disclosed. While measurements in both annual and interim financial reports are often based on reasonable estimates, the preparation of interim financial reports generally will require a greater use of estimation methods than annual financial reports.**

## Appendix AusCF B

### References to the *Framework for the Preparation and Presentation of Financial Statements* and Australian Accounting Standards

#### Extracts from the *Framework for the Preparation and Presentation of Financial Statements*<sup>AusCF47</sup>

---

##### Paragraph OB2

Referred to in paragraphs 7 and 17 of the Practice Statement

The objective of general purpose financial reporting is to provide financial information about the reporting entity that is useful to existing and potential investors, lenders and other creditors in making decisions about providing resources to the entity. Those decisions involve buying, selling or holding equity and debt instruments, and providing or settling loans and other forms of credit.

##### Paragraph AusOB2.1

Referred to in paragraphs Aus13.1 and Aus18.1 of the Practice Statement

Among the users of financial information about a not-for-profit reporting entity are existing and potential resource providers (such as investors, lenders and other creditors, donors and taxpayers), recipients of goods and services (such as beneficiaries, for example, members of the community) and parties performing a review or oversight function on behalf of other users (such as advisers and members of parliament). Such users may make resource allocation decisions in relation to not-for-profit entities that differ from those identified in paragraph OB2. For example, parliaments decide, on behalf of constituents, whether to fund particular programmes for delivery by an entity, taxpayers decide who should represent them in government, donors decide whether to donate resources to an entity, and recipients decide whether they can continue to rely on the provision of goods and services from the entity or whether to seek alternative suppliers. In relation to not-for-profit entities, where pertinent, all references in this *Framework* to ‘existing and potential investors, lenders and other creditors’ (and related terms) should be read as a reference to this broader range of users.

##### Paragraph OB3

Referred to in paragraph 18 of the Practice Statement

Decisions by existing and potential investors about buying, selling or holding equity and debt instruments depend on the returns that they expect from an investment in those instruments, for example dividends, principal and interest payments or market price increases. Similarly, decisions by existing and potential lenders and other creditors about providing or settling loans and other forms of credit depend on the principal and interest payments or other returns that they expect. Investors’, lenders’ and other creditors’ expectations about returns depend on their assessment of the amount, timing and uncertainty of (the prospects for) future net cash inflows to the entity. Consequently, existing and potential investors, lenders and other creditors need information to help them assess the prospects for future net cash inflows to an entity.

##### Paragraph AusOB3.1

Referred to in paragraph Aus18.1 of the Practice Statement

In respect of not-for-profit entities, users (such as certain existing and potential resource providers) are generally not concerned with obtaining a financial return on an investment in the entity. Rather, they are concerned with the ability of the entity to achieve its objectives (whether financial or nonfinancial), which in turn may depend, at least in part, on the entity’s prospects for future net cash inflows. Users will, for example, be interested in the capability of the entity’s resources to provide goods and services in the future. Accordingly, in relation to not-for-profit entities, where pertinent, references in this *Framework* to ‘assessing prospects for future net cash inflows’ (and related terms) should be read in the context of the common information needs of users of general purpose financial reports of not-for-profit entities described in this paragraph.

---

AusCF47 References to the *Framework for the Preparation and Presentation of Financial Statements* in this Practice Statement will be updated once the revised IASB *Conceptual Framework* is issued for AusCF entities.

#### **Paragraph OB4**

Referred to in paragraphs 19 and 38 of the Practice Statement

To assess an entity's prospects for future net cash inflows, existing and potential investors, lenders and other creditors need information about the resources of the entity, claims against the entity, and how efficiently and effectively the entity's management and governing board have discharged their responsibilities to use the entity's resources. Examples of such responsibilities include protecting the entity's resources from unfavourable effects of economic factors such as price and technological changes and ensuring that the entity complies with applicable laws, regulations and contractual provisions. Information about management's discharge of its responsibilities is also useful for decisions by existing investors, lenders and other creditors who have the right to vote on or otherwise influence management's actions.

#### **Paragraph OB5**

Referred to in paragraph 13 of the Practice Statement

Many existing and potential investors, lenders and other creditors cannot require reporting entities to provide information directly to them and must rely on general purpose financial reports for much of the financial information they need. Consequently, they are the primary users to whom general purpose financial reports are directed.

#### **Paragraph OB6**

Referred to in paragraph 21 of the Practice Statement

However, general purpose financial reports do not and cannot provide all of the information that existing and potential investors, lenders and other creditors need. Those users need to consider pertinent information from other sources, for example, general economic conditions and expectations, political events and political climate, and industry and company outlooks.

#### **Paragraph OB8**

Referred to in paragraph 36 of the Practice Statement

Individual primary users have different, and possibly conflicting, information needs and desires. The Board, in developing financial reporting standards, will seek to provide the information set that will meet the needs of the maximum number of primary users. However, focusing on common information needs does not prevent the reporting entity from including additional information that is most useful to a particular subset of primary users.

#### **Paragraph OB9**

Referred to in paragraph 13 of the Practice Statement

The management of a reporting entity is also interested in financial information about the entity. However, management need not rely on general purpose financial reports because it is able to obtain the financial information it needs internally.

#### **Paragraph OB10**

Referred to in paragraph 13 of the Practice Statement

Other parties, such as regulators and members of the public other than investors, lenders and other creditors, may also find general purpose financial reports useful. However, those reports are not primarily directed to these other groups.

#### **Paragraph QC7**

Referred to in paragraph 20 of the Practice Statement

Financial information is capable of making a difference in decisions if it has predictive value, confirmatory value or both.

#### **Paragraph QC11**

Referred to in paragraph 5 of the Practice Statement

Information is material if omitting, misstating or obscuring it could reasonably be expected to influence decisions that the primary users of general purpose financial reports make on the basis of those reports, which provide financial information about a specific reporting entity. In other words, materiality is an entity-specific aspect of relevance based on the nature or magnitude, or both, of the items to which the information relates in the context of an individual entity's financial report. Consequently, the Board cannot specify a uniform quantitative threshold for materiality or predetermine what could be material in a particular situation.

### Paragraph QC30

Referred to in paragraph 56 of the Practice Statement

Classifying, characterising and presenting information clearly and concisely makes it *understandable*.

### Paragraph QC32

Referred to in paragraph 15 of the Practice Statement

Financial reports are prepared for users who have a reasonable knowledge of business and economic activities and who review and analyse the information diligently. At times, even well-informed and diligent users may need to seek the aid of an adviser to understand information about complex economic phenomena.

## Extracts from AASB 101 *Presentation of Financial Statements*

---

### Paragraph 7

Referred to in paragraphs 5, 41 and 60 of the Practice Statement

**Material Information is material if omitting, misstating or obscuring it could reasonably be expected to influence decisions that the primary users of general purpose financial statements make on the basis of those financial statements, which provide financial information about a specific reporting entity.**

Materiality depends on the nature or magnitude of information, or both. An entity assesses whether information, either individually or in combination with other information, is material in the context of its financial statements taken as a whole.

### Paragraph 7

Referred to in paragraph 6 of the Practice Statement

Assessing whether information could reasonably be expected to influence decisions made by the primary users of a specific reporting entity's general purpose financial statements requires an entity to consider the characteristics of those users while also considering the entity's own circumstances. [...] At times, even well-informed and diligent users may need to seek the aid of an adviser to understand information about complex economic phenomena.

### Paragraph AusCF15

Referred to in paragraph 62 of the Practice Statement

**Notwithstanding paragraph 15, in respect of AusCF entities, financial statements shall present fairly the financial position, financial performance and cash flows of an entity. Fair presentation requires the faithful representation of the effects of transactions, other events and conditions in accordance with the definitions and recognition criteria for assets, liabilities, income and expenses set out in the Framework. The application of Australian Accounting Standards, with additional disclosure when necessary, is presumed to result in financial statements that achieve a fair presentation.**

### Paragraph 17

Referred to in paragraph 10 of the Practice Statement

In virtually all circumstances, an entity achieves a fair presentation by compliance with applicable Australian Accounting Standards. A fair presentation also requires an entity:

- (a) to select and apply accounting policies in accordance with AASB 108 *Accounting Policies, Changes in Accounting Estimates and Errors*. AASB 108 sets out a hierarchy of authoritative guidance that management considers in the absence of an Australian Accounting Standard that specifically applies to an item.
- (b) to present information, including accounting policies, in a manner that provides relevant, reliable, comparable and understandable information.
- (c) to provide additional disclosures when compliance with the specific requirements in Australian Accounting Standards is insufficient to enable users to understand the impact of particular transactions, other events and conditions on the entity's financial position and financial performance.

### Paragraph 29

Referred to in paragraph 43 of the Practice Statement

**An entity shall present separately each material class of similar items. An entity shall present separately items of a dissimilar nature or function unless they are immaterial.**

### **Paragraph 30A**

Referred to in paragraphs 28, 57 and 69 of the Practice Statement

When applying this and other Australian Accounting Standards an entity shall decide, taking into consideration all relevant facts and circumstances, how it aggregates information in the financial statements, which include the notes. An entity shall not reduce the understandability of its financial statements by obscuring material information with immaterial information or by aggregating material items that have different natures or functions.

### **Paragraph 31**

Referred to in paragraph 10 of the Practice Statement

Some Australian Accounting Standards specify information that is required to be included in the financial statements, which include the notes. An entity need not provide a specific disclosure required by an Australian Accounting Standard if the information resulting from that disclosure is not material. This is the case even if the Australian Accounting Standard contains a list of specific requirements or describes them as minimum requirements. An entity shall also consider whether to provide additional disclosures when compliance with the specific requirements in Australian Accounting Standards is insufficient to enable users of financial statements to understand the impact of particular transactions, other events and conditions on the entity's financial position and financial performance.

### **Paragraph 38**

Referred to in paragraphs 67 and 70 of the Practice Statement

**Except when Australian Accounting Standards permit or require otherwise, an entity shall present comparative information in respect of the preceding period for all amounts reported in the current period's financial statements. An entity shall include comparative information for narrative and descriptive information if it is relevant to understanding the current period's financial statements.**

### **Paragraph 38A**

Referred to in paragraph 67 of the Practice Statement

**An entity shall present, as a minimum, two statements of financial position, two statements of profit or loss and other comprehensive income, two separate statements of profit or loss (if presented), two statements of cash flows and two statements of changes in equity, and related notes.**

### **Paragraph 38C**

Referred to in paragraph 69 of the Practice Statement

An entity may present comparative information in addition to the minimum comparative financial statements required by Australian Accounting Standards, as long as that information is prepared in accordance with Australian Accounting Standards. This comparative information may consist of one or more statements referred to in paragraph 10, but need not comprise a complete set of financial statements. When this is the case, the entity shall present related note information for those additional statements.

### **Paragraph BC30F of the Basis for Conclusions on IAS 1**

Referred to in paragraphs 28 and 69 of the Practice Statement

Paragraph 30A was added to IAS 1 to highlight that when an entity decides how it aggregates information in the financial statements, it should take into consideration all relevant facts and circumstances. Paragraph 30A emphasises that an entity should not reduce the understandability of its financial statements by providing immaterial information that obscures the material information in financial statements or by aggregating material items that have different natures or functions. Obscuring material information with immaterial information in financial statements makes the material information less visible and therefore makes the financial statements less understandable. The amendments do not actually prohibit entities from disclosing immaterial information, because the Board thinks that such a requirement would not be operational; however, the amendments emphasise that disclosure should not result in material information being obscured.



## **Extracts from AASB 108 Accounting Policies, Changes in Accounting Estimates and Errors**

---

### **Paragraph 5**

Referred to in paragraphs 72 and 78 of the Practice Statement

**Prior period errors are omissions from, and misstatements in, the entity's financial statements for one or more prior periods arising from a failure to use, or misuse of, reliable information that:**

- (a) was available when financial statements for those periods were authorised for issue; and**
- (b) could reasonably be expected to have been obtained and taken into account in the preparation and presentation of those financial statements.**

**Such errors include the effects of mathematical mistakes, mistakes in applying accounting policies, oversights or misinterpretations of facts, and fraud.**

### **Paragraph 8**

Referred to in paragraph 8 of the Practice Statement

Australian Accounting Standards set out accounting policies that the AASB has concluded result in financial statements containing relevant and reliable information about the transactions, other events and conditions to which they apply. Those policies need not be applied when the effect of applying them is immaterial. However, it is inappropriate to make, or leave uncorrected, immaterial departures from Australian Accounting Standards to achieve a particular presentation of an entity's financial position, financial performance or cash flows.

### **Paragraph 41**

Referred to in paragraph 73 of the Practice Statement

Errors can arise in respect of the recognition, measurement, presentation or disclosure of elements of financial statements. Financial statements do not comply with Australian Accounting Standards if they contain either material errors or immaterial errors made intentionally to achieve a particular presentation of an entity's financial position, financial performance or cash flows. Potential current period errors discovered in that period are corrected before the financial statements are authorised for issue. However, material errors are sometimes not discovered until a subsequent period, and these prior period errors are corrected in the comparative information presented in the financial statements for that subsequent period (see paragraphs 42–47).

## **Extracts from AASB 134 Interim Financial Reporting**

---

### **Paragraph 6**

Referred to in paragraph 87 of the Practice Statement

In the interest of timeliness and cost considerations and to avoid repetition of information previously reported, an entity may be required to or may elect to provide less information at interim dates as compared with its annual financial statements. This Standard defines the minimum content of an interim financial report as including condensed financial statements and selected explanatory notes. The interim financial report is intended to provide an update on the latest complete set of annual financial statements. Accordingly, it focuses on new activities, events, and circumstances and does not duplicate information previously reported.

### **Paragraph 15**

Referred to in paragraph 87 of the Practice Statement

An entity shall include in its interim financial report an explanation of events and transactions that are significant to an understanding of the changes in financial position and performance of the entity since the end of the last annual reporting period. Information disclosed in relation to those events and transactions shall update the relevant information presented in the most recent annual financial report.

### **Paragraph 15A**

Referred to in paragraph 87 of the Practice Statement

A user of an entity's interim financial report will have access to the most recent annual financial report of that entity. Therefore, it is unnecessary for the notes to an interim financial report to provide relatively insignificant updates to the information that was reported in the notes in the most recent annual financial report.

## **Paragraph 20**

Referred to in paragraph 85 of the Practice Statement

**Interim reports shall include interim financial statements (condensed or complete) for periods as follows:**

- (a) statement of financial position as of the end of the current interim period and a comparative statement of financial position as of the end of the immediately preceding financial year.**
- (b) statements of profit or loss and other comprehensive income for the current interim period and cumulatively for the current financial year to date, with comparative statements of profit or loss and other comprehensive income for the comparable interim periods (current and year-to-date) of the immediately preceding financial year. As permitted by AASB 101, an interim report may present for each period a statement or statements of profit or loss and other comprehensive income.**
- (c) statement of changes in equity cumulatively for the current financial year to date, with a comparative statement for the comparable year-to-date period of the immediately preceding financial year.**
- (d) statement of cash flows cumulatively for the current financial year to date, with a comparative statement for the comparable year-to-date period of the immediately preceding financial year.**

## **Paragraph 23**

Referred to in paragraph 85 of the Practice Statement

**In deciding how to recognise, measure, classify, or disclose an item for interim financial reporting purposes, materiality shall be assessed in relation to the interim period financial data. In making assessments of materiality, it shall be recognised that interim measurements may rely on estimates to a greater extent than measurements of annual financial data.**

## **Paragraph 25**

Referred to in paragraph 85 of the Practice Statement

**While judgement is always required in assessing materiality, this Standard bases the recognition and disclosure decision on data for the interim period by itself for reasons of understandability of the interim figures. Thus, for example, unusual items, changes in accounting policies or estimates, and errors are recognised and disclosed on the basis of materiality in relation to interim period data to avoid misleading inferences that might result from non-disclosure. The overriding goal is to ensure that an interim financial report includes all information that is relevant to understanding an entity's financial position and performance during the interim period.**

## **Paragraph 41**

Referred to in paragraph 88 of the Practice Statement

**The measurement procedures to be followed in an interim financial report shall be designed to ensure that the resulting information is reliable and that all material financial information that is relevant to an understanding of the financial position or performance of the entity is appropriately disclosed. While measurements in both annual and interim financial reports are often based on reasonable estimates, the preparation of interim financial reports generally will require a greater use of estimation methods than annual financial reports.**

## Compilation details

### AASB Practice Statement 2 *Making Materiality Judgements* (as amended)

*Compilation details are not part of Practice Statement 2.*

This compiled Practice Statement applies to annual periods beginning on or after 1 January 2022 but before 1 January 2023. It takes into account amendments up to and including 20 December 2021 and was prepared on 7 April 2022 by the staff of the Australian Accounting Standards Board (AASB).

This compilation is not a separate Practice Statement issued by the AASB. Instead, it is a representation of Practice Statement 2 (December 2017) as amended by other pronouncements, which are listed in the table below.

### Table of pronouncements

Pronouncement	Month/date issued	Effective date ( <i>annual periods</i> ... <i>on or after</i> ...)	Application, saving or transitional provisions
Practice Statement 2	Dec 2017	1 Jan 2018	see (a) below
AASB 2018-7	18 Dec 2018	( <i>beginning</i> ) 1 Jan 2020	see (b) below
AASB 2019-1	21 May 2019	( <i>beginning</i> ) 1 Jan 2020	see (b) below
AASB 2021-7	20 Dec 2021	( <i>beginning</i> ) 1 Jan 2022	see (c) below

- (a) Entities may apply the Practice Statement to financial statements prepared from 1 January 2018.
- (b) Entities may elect to apply this Standard to annual periods beginning before 1 January 2020.
- (c) Entities may elect to apply this Standard to annual periods beginning before 1 January 2022.

### Table of amendments

Paragraph affected	How affected	By ... [paragraph/page]
AusCF1	added	AASB 2019-1 [page 39]
5	amended	AASB 2018-7 [page 10]
	amended	AASB 2019-1 [page 39]
AusCF5	added	AASB 2019-1 [page 39]
7	amended	AASB 2019-1 [page 39]
8	amended	AASB 2021-7 [60]
13	amended	AASB 2019-1 [page 40]
14-15	amended	AASB 2019-1 [page 40]
17-18	amended	AASB 2019-1 [page 41]
19-22	amended	AASB 2019-1 [page 41]
AusCF22	added	AASB 2019-1 [page 42]
36	amended	AASB 2019-1 [page 42]
38	amended	AASB 2019-1 [page 42]
41	amended	AASB 2018-7 [page 10]
56	amended	AASB 2019-1 [page 42]
60	amended	AASB 2018-7 [page 10]
62	amended	AASB 2019-1 [page 42]
67	amended	AASB 2021-7 [61]
73	amended	AASB 2021-7 [60]
Appendix B	amended	AASB 2018-7 [page 11]
	amended	AASB 2019-1 [page 43]
Appendix AusCF B	added	AASB 2019-1 [page 45]